



Citizens Advisory Committee  
Agenda Book

2:00 pm  
Wednesday, October 5, 2022

North Florida TPO Board Room  
980 North Jefferson Street  
Jacksonville, FL 32209



**Citizens Advisory Committee  
Meeting Agenda  
Wednesday, October 5, 2022  
2 p.m.**

**Call to Order  
Pledge of Allegiance  
Introductions  
Public Comment**

**Agenda**

**A. September 7, 2022 Minutes**

**ACTION ITEM**

These minutes are ready to review and approve.

**B. FDOT Requests Amending the FY 2022/23 through FY 2026/27  
Transportation Improvement Program (TIP)**

**ACTION ITEM**

A copy of the request is included in Section B, which includes the following projects:

**Duval County**

- **435844-4** – SR 228 (Normandy Blvd.) @ I-295 (SR 9A) Operational Improvements – Interchange Improvement
- **446386-1** – SR 202 (JTB) @ Belfort Road Interchange – Add Lanes

**C. Clay-Duval Trail Feasibility Study**

**Information  
Only**

Wiley Page of Atkins will give a brief presentation on the Clay-Duval Trail Feasibility Study.

**D. Smart North Florida Update**

**Information  
Only**

**E. Old Business**

- September 8, 2022 North Florida TPO Meeting Report

F. New Business

G. Public Comment

H. Adjournment

**The next meeting will be November 2, 2022.**

**NOTICE**

In accordance with Section 286.01105, *Florida Statutes*, any person wishing to appeal a decision reached at this meeting will need a record of the proceedings. He may need to ensure that a verbatim record of the proceedings be made, which record would include the testimony and evidence upon which the appeal is to be made.

Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability, or family status. Persons who require special accommodations under the Americans with Disabilities Act or persons who require translation services (free of charge) should contact Marci Larson at 904-306-7513 at least seven days prior to the meeting.

# **Agenda Item A.**

**Minutes of September 7, 2022 Meeting**

***Action Item***



**CITIZENS ADVISORY COMMITTEE**  
**MEETING SUMMARY**

Wednesday, September 7, 2022 - 2 p.m.  
980 North Jefferson Street  
Jacksonville, FL 32209

**MEMBERS PRESENT**

John Stack, **CHAIRMAN**  
Roy Buncome  
Austin Chapman  
Mario Dipola  
Chip Dobson  
David Duckworth  
James Green  
Jim Hill  
Candice LeCompte  
Thomas Martin  
Nichole Mobley  
Bernie O'Connor  
Charles Pappas  
Barney Roberts  
Jim Robinson  
Oksana Spears  
Michael Wallwork  
Eugene Yerkes

**MEMBERS ABSENT:**

Branch Davis  
Joanne Kazmierski  
Patrick Keogh  
Walter Kloss  
Brian Kraut  
Lisa Marasco  
Lisa McGlynn

**OTHERS PRESENT:**

Scott Cowitt  
Chris Keller (virtually)

**TPO STAFF PRESENT:**

Jeff Sheffield, Executive Director  
Clark Letter, Director Planning and Analytics

Jennifer Lott, Executive Assistant

**CALL TO ORDER**

Chairman Stack called the meeting to order at 2:02 p.m. and Thomas Martin led the Pledge of Allegiance.

**PUBLIC COMMENT**

None.

▶ **A. APPROVE THE AUGUST 3, 2022 MEETING MINUTES**

Chairman Stack asked for approval of the minutes of the August Citizens Advisory Committee meeting.

**Barney Roberts moved to approve the August 3, 2022 minutes; Bernie O'Connor seconded; motion unanimously carried.**

▶ **B. CAC MEMBERSHIP APPROVAL REQUESTED**

Chairman Stack informed the group that approval is requested for Scott Cowitt, representing Duval County, to become a member of the CAC.

Scott Cowitt introduced himself to the group.

**Thomas Martin moved to approve CAC membership for Scott Cowitt; Mario Dipola seconded; motion unanimously carried.**

▶ **C. PROJECT RECOMMENDATIONS FOR SU FUNDING FOR FY 2023/24 THROUGH FY 2027/28**

Jeff Sheffield presented the project recommendations for SU funding for FY 2023/24 through FY 2027/28. A draft was brought before the CAC last month.

- The Baptist Hospital technology study has been deleted from the list. FDOT will fund this study with planning funds and is anticipated to begin within the next few weeks. The half million dollars earmarked for this project is being held for potential cost overruns for the remaining projects on the list.

Mr. Sheffield asked for questions.

- Chairman Stack asked what SU stands for and how does a project get on the list for funding.

Mr. Sheffield responded that all over the country large MPOs with a population over 200,000 receive SU or Surface Urbanized funding. It is formula driven by

population, with direct oversight by MPOs. This funding is used to help bring projects to closure that are on the LOPP or within the Work Program.

- Chairman Stack commented that he met with Robert Companion, Nassau County's Deputy County Manager/County Engineer, and discussed that Nassau County did not have any projects on the list. Mr. Companion wanted to know what projects would be eligible for SU funding.

Mr. Sheffield responded in FY 2027/28 \$5 million is dedicated to the US 17 at William Burgess Road project in Nassau County. Mr. Companion participated in the process of selecting this project. The TPO tries to equitably distribute funds among the counties over a five or ten year window. Each county receives its proportionate share based on its population. Nassau County is less than five percent of the population within our region. If we were ever going to deliver a whole project in Nassau County, it would be several years with no funding before we could fund a project. We could also allocate dollars every year, but it would not be enough to do anything.

- Jim Robinson wanted to know if the half million dollars from the deleted project is now allocated to TPO planning studies.

Mr. Sheffield responded that the half million dollars for the planning studies are funds that are programmed every year and is not the half million dollars that was allocated for the Baptist Hospital technology study.

**Bernie O' Connor moved to approve the project recommendations for SU funding for FY 2023/24 through FY 2027/28; Barney Roberts seconded; motion unanimously carried.**

**D. PROJECT RECOMMENDATIONS FOR CMAQ FUNDING FOR FY 2023/24 THROUGH FY 2027/28**

Jeff Sheffield presented the project recommendations for CMAQ funding for FY 2023/24 through FY 2027/28. A draft was presented to the CAC last month.

Mr. Sheffield asked for questions.

- Chairman Stack asked what CMAQ stands for and how does a project get on the list for funding.

Mr. Sheffield responded that CMAQ is Congestion Mitigation Air Quality funds. MPOs have less oversight with these funds. The state has full flexibility to do whatever they want in programming these funds.

However, the TPO has oversight of these funds mainly because of our relationship with FDOT District 2.

- Jim Hill wanted to know on the Racetrack/US 1 project how do you make a left turn from westbound Nocatee Parkway to southbound US 1.

Mr. Sheffield responded that every movement is shown on the map provided last month.

Mr. Letter commented that drivers commuting from westbound Nocatee Parkway to southbound US 1 will make a u-turn and then a right hand turn.

- Michael Wallwork commented there has been opposition to the new innovative designs for intersections.
- Austin Chapman thanked staff for providing the graphics for the projects. The Racetrack /US 1 project will help alleviate the conflicting movements and long delays.
- Mario Dipola commented there was a study done by CUTR that concluded people making a right hand turn and then a u-turn are saving a lot of time. Restricting left hand turns from side streets is a huge benefit that makes innovative intersections beneficial.

**Bernie O' Connor moved to approve the project recommendations for CMAQ funding for FY 2023/24 through FY 2027/28; Barney Roberts seconded; motion unanimously carried.**

#### **E. 8<sup>th</sup> AND MYRTLE AVENUE CORRIDOR STUDY**

Chris Keller of Benesch gave a brief presentation on the 8<sup>th</sup> and Myrtle Avenue Corridor Study.

Mr. Keller asked for questions.

- Mario Dipola wanted to know at those low speeds is there a consideration for raised crosswalks. Mr. Dipola commented that according to MUTCD guidance RRFBs or Hawks are not supposed to be at intersections.

Mr. Keller responded that raised crosswalks or raised intersections could be a possible consideration, especially along Myrtle Ave. There is guidance on the placement of crossings in relation to signalized intersections, but am not aware of any prohibiting guidance on their placement at un-signalized locations. There are examples of crossings with RRFBs at un-signalized intersections throughout the state.

- Ray Buncome wanted to know what other costs besides construction costs will need to be considered.



Mr. Keller responded that costs associated with additional evaluation, engineering feasibility, and design would need to be considered for many of the identified opportunities. We tried to avoid the need for ROW acquisition and noted if we thought ROW would be needed, or if there would be obvious impacts to utilities/stormwater as these could significantly impact cost.

- Michael Wallwork suggested that Mr. Keller look at an oval shaped roundabout to reduce right-of-way costs. Mr. Wallwork also suggested putting mini roundabouts on Myrtle Avenue for speed control.

#### **F. SMART NORTH FLORIDA UPDATE**

Jeff Sheffield gave the following update.

- SNF Coalition's quarterly meeting will be at the TPO September 14 at 10 a.m.
- Last year, the University of Florida's Masters of Data Science students did a few projects with SNF. This year 30 students signed up to participate. A few projects they will be working on are as follows:
  - Neptune Beach Parking Management and data analytics with Storm Sensor
  - UNF Hunger Network Program
  - NEFL Regional Council Report Card
  - LISC Jacksonville - project to be determined
  - DuPont Fund and Community Foundation – project to be determined

#### **H. OLD BUSINESS**

#### **I. NEW BUSINESS**

- Tyrone Clark-Murray won the City Council seat for District 9. Ms. Clark-Murray was Vice Chair representing Duval County. Next month we will elect a Vice Chair representing Duval County to finish the term.
- Michael Wallwork informed the group that a meeting was held to discuss the proposed Black Creek Trail. The trail plan was approved. Clay County and COJ must add this project to their list of priority projects for next year to be submitted to the TPO.
- Chairman Stack commented that due to the Sunshine laws it is very difficult to get together with CAC members from the same county to discuss projects and/or issues within our counties. At last month's meeting, Chairman Stack suggested assigning subcommittees for each of the counties and give them time to meet at the beginning or end of the CAC meetings. Chairman Stack asked for feedback.

Mr. Sheffield responded that if you have a desire to set up subcommittees it should be project based rather than a standing meeting. This way you can meet if you have something you need to discuss.

Mario Dipola suggested having a break out session.

Mr. Sheffield responded that if the members want to create a formalized opportunity to meet with other members of their county it can be done after the meeting. We will post it on the message board and you can meet and be in compliance with the Sunshine laws.

- Roy Buncome wanted to know how he could get a traffic study done for the Argyle Forest/Oakleaf area.

Mr. Sheffield responded that four times the national average of accidents occur at Argyle and Blanding. The TPO did an Argyle Forest traffic study, as well as a safety campaign. We did see an 18 percent reduction in crashes. The cause of most of the accidents was driver behaviors and lack of enforcement.

**J. PUBLIC COMMENT**

**K. ADJOURNMENT**

There being no further business, the meeting was adjourned at 3:17 p.m. The next CAC meeting will be October 5, 2022.

# **Agenda Item B.**

**FDOT Requests Amending the FY 2022/23  
through FY 2026/27 Transportation Improvement  
Program (TIP)**

***Action Item***



*Florida Department of Transportation*

RON DESANTIS  
GOVERNOR

605 Suwannee Street  
Tallahassee, FL 32399-0450

JARED W. PERDUE, P.E.  
SECRETARY

September 16, 2022

Elizabeth DeJesus  
Transportation Planning Manager  
North Florida TPO  
980 North Jefferson Street  
Jacksonville, FL 32209

**Re: FDOT Amendment request for the North Florida TPO Transportation Improvement Program (TIP) for FY 2022/23 – FY 2026/27**

Dear Elizabeth:

The Florida Department of Transportation (FDOT) requests Board approval for an amendment to the Transportation Improvement Program (TIP) for FY 2022/23 through FY 2026/27. Please add the following TIP Amendment requests for action by the TPO Board at their October meeting.

The amounts listed below are the total project costs to be shown in the TIP amendment report.

**DUVAL COUNTY**

**435844-4 SR228 (Normandy Blvd) @ I-295(SR9A) Operational Improvements Interchange Improvement**

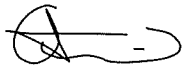
<u>Phase</u>	<u>Fund</u>	<u>FY 2023</u>
CST	ACNP	\$1,511,444
CST	DS	\$1,692,351
CST	DIH	\$58,517
<i>Prior Costs &gt; FY 22/23</i>		\$0

**446386-1 SR202 (JTB) @ Belfort Road Interchange**  
**Interchange – Add Lanes**

<u>Phase</u>	<u>Fund</u>	<u>FY 2023</u>
CST	ACNP	\$12,685,016
CST	ACNP	\$253,701
CST	ACNP	\$1,141,651
CST	ACNP	\$190,275
CST	ACNP	\$221,988
RRU	ACNP	\$500,000
<i>Prior Costs &gt; FY 22/23</i>		<i>\$0</i>

If you have any questions about this project or this amendment request, please call me at (904) 360.5414.

Sincerely,



Achaia Brown  
North Florida TPO Liaison  
FDOT District Two

cc: Karen Taulbee

# **Agenda Item E.**

## **Old Business**

- **September 8, 2022 TPO Meeting Report**

# North Florida TPO Meeting Report



## Meeting Agenda

Thursday, September 8, 2022  
10 a.m.

Call to Order  
Pledge of Allegiance  
Introductions  
Public Comment

### Consent Agenda

1. **North Florida TPO Minutes of August 11, 2022** *APPROVED*  
These minutes are ready for review and approval.
  
2. **CAC Membership Approval Requested** *APPROVED*
  - Approval is requested for Scott Cowitt representing Duval County. His application is included in Section 2.

### TPO Agenda

- A. **Finance Committee Report** Information  
Only
  - July Monthly Financial Statement
  
- B. **Project Recommendations for SU Funding for FY 2023/24 through FY 2027/28** *APPROVED*  
**TAC and CAC  
Approved**  
A list of projects recommended for SU funding was provided at the August meeting. This list is included in Section B.
  
- C. **Project Recommendations for CMAQ Funding for FY 2023/24 through FY 2027/28** *APPROVED*  
**TAC and CAC  
Approved**  
A list of projects recommended for CMAQ funding was provided at the August meeting. This list is included in Section C.

- |                                                                                                          |                     |
|----------------------------------------------------------------------------------------------------------|---------------------|
| <b>D. Strategic Intermodal System Policy Plan Presentation</b>                                           | Information<br>Only |
| David Tyler of FDOT will give a brief presentation on the Strategic Intermodal System (SIS) Policy Plan. |                     |
| <b>E. Smart North Florida Update</b>                                                                     | Information<br>Only |
| <b>F. Executive Director’s Report</b>                                                                    | Information<br>Only |
| <b>G. Secretary of Transportation’s Report</b>                                                           | Information<br>Only |
| <b>H. Authority Reports</b>                                                                              | Information<br>Only |
| <b>I. Old Business</b>                                                                                   |                     |
| <b>J. New Business</b>                                                                                   |                     |
| <b>K. Public Comment</b>                                                                                 |                     |
| <b>L. Adjourn</b>                                                                                        |                     |

**Information**

- Status Report of FDOT Projects in the North Florida TPO area

**The next meeting will be October 13, 2022.**

**NOTICE**

In accordance with Section 286.01105, *Florida Statutes*, any person wishing to appeal a decision reached at this meeting will need a record of the proceedings. He may need to ensure that a verbatim record of the proceedings be made, which record would include the testimony and evidence upon which the appeal is to be made.

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