



Citizens Advisory Committee
Agenda Book

2:00 pm
Wednesday, December 7, 2022

North Florida TPO Board Room
980 North Jefferson Street
Jacksonville, FL 32209



**Citizens Advisory Committee
Meeting Agenda
Wednesday, December 7, 2022
2 p.m.**

**Call to Order
Pledge of Allegiance
Introductions
Public Comment**

Agenda

A. October 5, 2022 Minutes ACTION ITEM

These minutes are ready to review and approve.

B. Electing Officers ACTION ITEM

According to the CAC Bylaws, the Committee will elect a Chair and Vice Chair at the last meeting of each calendar year.

C. CAC Membership Approval Requested ACTION ITEM

- Approval is requested for Joseph Trottie, III representing Duval County. His application is included in Section C.
- Approval is requested for Doug Conkey, representing Clay County. His application is included in Section C.

**D. FDOT Requests Amending the FY 2022/23 through FY 2026/27
Transportation Improvement Program (TIP) ACTION ITEM**

A copy of the request is included in Section D, which includes the following projects:

Duval County

- **437414-1** – 5th Street over Six Mile Creek Bridge No. 724039
Bridge Replacement
- **447175-1** – Crandall Road over McQueen Swamp Bridge No. 774304
Bridge Replacement
- **448653-3** – Smart St. Augustine Connected Vehicle System in City of St. Augustine – ITS Communication System

- **428271-2** – SR 5A (A1A) from Bridge of Lions to Charlotte Street Drainage Improvements

E. Resolution Adopting 2023 Safety Performance Targets **ACTION ITEM**

Resolution is included in Section E.

F. List of Priority Projects (LOPP) 2023 Information Only

The LOPP identifies potential projects to be funded in the FDOT Tentative Work Program for FY 2024/25 through FY 2028/29.

G. Unified Planning Work Program (UPWP) FY 2022/23 through FY 2023/24 Information Only

The UPWP is the North Florida TPO’s two-year planning and operational budget. It describes the TPO’s upcoming studies and administrative tasks, and details the funding sources. JTA’s planning tasks funded by the Federal Transit Administration (FTA) are also included.

H. Smart North Florida Update Information Only

I. Old Business

- October 13, 2022 North Florida TPO Meeting Report

J. New Business

- North Florida TPO 2023 Meeting Schedule

K. Public Comment

L. Adjournment

The next meeting will be February 1, 2023.

NOTICE

In accordance with Section 286.01105, *Florida Statutes*, any person wishing to appeal a decision reached at this meeting will need a record of the proceedings. He may need to ensure that a verbatim record of the proceedings be made, which record would include the testimony and evidence upon which the appeal is to be made.

Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability, or family status. Persons who require special accommodations under the Americans with Disabilities Act or persons who require translation services (free of charge) should contact Marci Larson at 904-306-7513 at least seven days prior to the meeting.

Agenda Item A.

Minutes of October 5, 2022 Meeting

Action Item



CITIZENS ADVISORY COMMITTEE
MEETING SUMMARY

Wednesday, October 5, 2022 - 2 p.m.
980 North Jefferson Street
Jacksonville, FL 32209

MEMBERS PRESENT

John Stack, **CHAIRMAN**
Austin Chapman
Scott Cowitt
Branch Davis
Mario Dipola
Chip Dobson
David Duckworth
Jim Hill
Joanne Kazmierski
Patrick Keogh
Walter Kloss
Bernie O'Connor
Charles Pappas
Oksana Spears
Michael Wallwork
Eugene Yerkes

MEMBERS ABSENT:

Roy Buncome
James Green
Candice LeCompte
Lisa Marasco
Thomas Martin
Lisa McGlynn
Nichole Mobley
Barney Roberts
Jim Robinson

OTHERS PRESENT:

Achaia Brown, FDOT
Wiley Page, Atkins
Joe Trottie
Phil Shad, Atkins

TPO STAFF PRESENT:

Jeff Sheffield, Executive Director
Marci Larson, Public Affairs Manager
Clark Letter, Director Planning and Analytics
Jennifer Lott, Executive Assistant

CALL TO ORDER

Chairman Stack called the meeting to order at 2:03 p.m. and Jim Hill led the Pledge of Allegiance.

PUBLIC COMMENT

None.

▶ A. APPROVE THE SEPTEMBER 7, 2022 MEETING MINUTES

Chairman Stack asked for approval of the minutes of the September Citizens Advisory Committee meeting.

Branch Davis moved to approve the September 7, 2022 minutes; Charles Pappas seconded; motion unanimously carried.

▶ B. FDOT REQUESTS AMENDING THE FY 2022/23 THROUGH FY 2026/27 TRANSPORTATION IMPROVEMENT PROGRAM (TIP)

Achaia Brown presented the following amendment to the Transportation Improvement Program for FY 2022/23 through FY 2026/27.

Duval County

- **435844-4** – SR 228 (Normandy Blvd.) @ I-295 (SR 9A) Operational Improvements/ Interchange Improvement
- **446386-1** – SR 202 (JTB) @ Belfort Road Interchange – Add Lanes

Ms. Brown asked for questions.

- Mario Dipola asked if the SR 202 @ Belfort Road Interchange project is a diverging diamond interchange.

Ms. Brown responded the project is a diverging diamond interchange.

- Mario Dipola asked if the “add lanes to reconstruct” verbiage could be added to the project description.

Ms. Brown responded this is a work mix and it is meant to be generic.

- Mario Dipola commented that work mix is to add lanes and for intersection improvements.

Ms. Brown responded this is a work program project and we are unable to make changes.

Mr. Sheffield responded, within the TIP, TPO staff has the ability to edit the project description.

- Walter Kloss asked if there are additional funds, or is it the total amount for the interchange.

Ms. Brown responded this project originally was part of a larger project that has been separated into individual projects. The funds allocated to this project are separate.

Branch Davis moved to approve the FDOT's request to amend the Transportation Improvement Program (TIP) for FY 2022/23 through FY 2026/27; Bernie O'Connor; motion unanimously carried.

C. CLAY-DUVAL TRAIL FEASIBILITY STUDY

Wiley Page of Atkins gave a brief presentation on the Clay-Duval Trail Feasibility Study.

Mr. Page asked for questions.

- Pat Keogh asked how long did this study take and what was the cost?

Mr. Page responded that the study effort took nine months and cost just under \$100,000.

- Pat Keogh asked what would it cost to build this trail.

Mr. Page responded that we did some planning level costs about six months ago that are now outdated. The cost depends on the design and structures needed. Currently, grant money is available as well as extensive interest at the state level and within FDOT.

- Branch Davis asked if the yellow line shown through Jennings State Park is an existing trail.

Mr. Page commented that some of the trails utilize existing forest roads. These trails are soft sand and are primarily for mountain bikes.

- Branch Davis asked how someone with disabilities could access those trails.

Mr. Page responded that we are recommending two different routes. One is unpaved and the other is paved. We did draw attention to the fact that if the soft sand trail is the only route there are some ADA concerns.

- Walter Kloss asked if it was considered to run the trail along SR 23.

Mr. Page responded that we started out with seven alternatives. The reason this alternate was chosen is there are already existing shared use paths along this route. They are 8 to 10 feet wide and there is existing right-of-way to rebuild those as 12 foot paths. It was also to connect with schools and parks within the area.

- Mario Dipola asked if there is a chance to visit some assumptions during the design phase. For example, Huguenot Park's trail meanders through the gopher tortoise habitat.

Mr. Page responded that there is a gopher tortoise area around Cecil Field. That was one of the reasons that the alternative south of Cecil was not chosen. Minor adjustments could be made to accommodate things of that nature.

- Bernie O'Connor asked if this alternative is along public right-of-way or will right-of-way need to be acquired.

Mr. Page responded that right-of-way acquisition is not required.

- Mario Dipola asked if there is an opportunity to combine this with any existing projects.

Mr. Page responded that the county is looking at every opportunity to partner with other projects.

- John Stack asked if there is any consideration for fire trails within Jennings State Park.

Mr. Page responded this would open up more areas of the forest to the public. There are many opportunities for agencies to benefit from this project.

D. SMART NORTH FLORIDA UPDATE

Jeff Sheffield gave the following update.

- The University of Florida's Masters of Data Science students will once again collaborate with 501(c) (3) and public sector entities across our region to perform data analytics. The 22 students will be divided into teams. Each team will be assigned to one of the following projects:

1. Neptune Beach Parking Management – Phase 2 and data analytics with Storm Sensor
 2. UNF Hunger Network Program
 3. Northeast Florida Regional Council Report Card
 4. LISC Jacksonville – Project to be determined
 5. DuPont Fund and Community Foundation – Project to be determined
- Storm Sensor's CEO will present the results of the pilot project at the Neptune Beach City Council and the TPO Board meeting next week.
 - TrainFo's CEO will present the results of their pilot project at next month's TPO Board meeting.
 - Train Fo's CEO, Storm Sensor's CEO, Clayton Levins, Reuben Franklin and myself will be attending the Florida/Puerto Rico ITE annual meeting next week. We will be doing a technical session on building a smart community ecosystem and what does that mean for value proposition for communities.

E. OLD BUSINESS

F. NEW BUSINESS

- Mario Dipola commented that St. Johns County is moving forward with removing the roundabout at CR 210 and Palm Valley Road. The community opposes removal. Mr. Dipola requested that a representative from St. Johns County come in and give an update and/or a public hearing be held.

Mr. Sheffield responded this is a county driven local road. The TPO was asked to contemplate funding another study effort to look at that area.

- Clark Letter commented that the TPO, under a UPWP task, is currently conducting a study looking at Palm Valley Road between CR 210 and SR A-1-A. The TPO received a request for a safety analysis of the pedestrian facilities along that corridor.
- Jeff Sheffield commented that staff will share your thoughts with the Board member representing your county.
- Branch Davis asked if the community is against the roundabout.

Mr. Dipola responded that the community wants the roundabout to stay.

- Michael Warwick commented that a meeting was held with all appropriate parties to discuss the Black Creek Trail. Duval County and Clay County will need to have this trail added to their Master Plan Trail list in order for a feasibility study to be done.

- Michael Warwick commented that road crashes are up 17 percent within the last year. Billions of dollars have been spent in roadway improvements. The number of crashes involving pedestrians keeps going up. As a result of widening the roads, vehicle speeds increase.
- Mario Dipola commented many of the roadway decisions are made during the design phase, which is why he is asking for more detail in the project descriptions.

Mr. Letter commented that at the CAC's request the TPO is conducting a study to look at the tradeoffs of going from a four to six lane road, safety, fatality crashes and quantifying those impacts.

Mr. Sheffield commented that the TPO oversees 2600 square miles in four counties and over 500 projects in the TIP. Either we do what you are asking for all projects or no projects. Our role as a planning organization is high-level prioritization of funding for an early stage project.

- Michael Wallwork commented that it is reasonable to ask for a paragraph for a safety project to show this is what we are doing and how it will make it safer.

Mr. Sheffield commented that is a different ask than an intersection project. We can do that.

- Mario Dipola commented that he would like to see more transparency.

Mr. Sheffield responded that with projects driven with TPO funds we have made efforts to do just that.

- Bernie O'Connor commented that one of the goals we approved for the TPO is to try and reduce the number of fatalities and serious injuries relative to vehicles. Second, designers and planners strive to develop the safest alternative within constraints such as budget, schedule and right-of-way. Last year, less vehicles were on the road but speeds increased.

- Walter Kloss asked for clarification on the study being done by the TPO relative to the safety of widening vs. non-widening roadways.

Mr. Letter responded this study quantifies the impacts of widening from four to six lanes and safety impacts.

- Walter Kloss asked if this study is something we can affect locally, or should it be done by the state or FHWA on those impacts.

Mr. Sheffield responded that it is a study done within the UPWP. It was requested by a CAC member and through an effort called Blue Zone. The TPO

was asked if we could do an exercise to explore tying metrics from an economic development perspective and the impacts to a community. It is consistent with the types of studies we do with planning funds.

G. PUBLIC COMMENT

H. ADJOURNMENT

There being no further business, the meeting was adjourned at 3:15 p.m. The next CAC meeting will be November 2, 2022.

Agenda Item C.

CAC Membership Approval Requested

Action Item

NORTH FLORIDA TRANSPORTATION PLANNING ORGANIZATION
CITIZENS ADVISORY COMMITTEE MEMBERSHIP APPLICATION

Name: Joseph L. Trotter, III

Home Address: 1734 Gallahadion Ct. JAX FL 32218

Home Phone: 904-343-1759

Business Phone: 904-343-1759

Mailing Address (if different from above)

Email Address: joetrotter@gmail.com

Place of Residence: Clay County Duval County Nassau County

St. Johns County How long have you resided in this location?

Employer & Job Title: Retired JTA

Please describe your background and experience, which you believe provides a useful perspective for the CAC.

38 years Public Transportation, Special Events Coordinator & Lead logistical team Super Bowl held in Jacksonville, Collision & Events Investigation & EOC member.

Please list membership in civic and professional organizations and leadership roles you have held.

CONFERENCE OF MINORITY TRANSPORTATION OFFICIALS (COMTO)
NAACP

Do you serve on a city or county board or committee? If so, what is the name?

N/A

Can you commit to consistently attending the CAC monthly meetings? Yes No

If a membership vacancy is not available on the CAC, may we submit your application when one occurs? Yes No

Demographic Information (Optional)

Gender

Female

Male

Other

Race/Ethnicity

White

Hispanic or Latino

Black or African American

Asian or Pacific Islander

American Indian or Alaskan Native

Multi-racial

Other

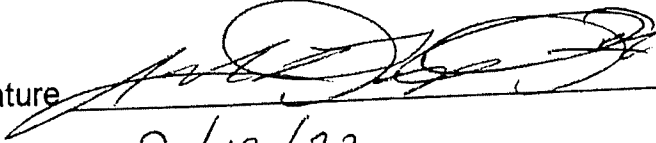
Your Age Range

18-29

30-44

45-59

60 or older

Signature 

Date 9/13/22

Return to Marci Larson, Public Affairs Manager, 980 N. Jefferson Street, Jacksonville, FL 32209 by mail or email: mlarson@northfloridtpo.com.

**NORTH FLORIDA TRANSPORTATION PLANNING ORGANIZATION
CITIZENS ADVISORY COMMITTEE MEMBERSHIP APPLICATION**

Name: Douglas P. Conkey

Home Address: 2540 Sterling Oaks Ct

Home Phone: 904-505-9326

Business Phone: 904-730-6287

Mailing Address *(if different from above)*

Email Address: dconkey@sjrwmd.com

Place of Residence: Clay County Duval County Nassau County

St. Johns County How long have you resided in this location? 32 years

Employer & Job Title: SJRWMD, Intergovernmental Coordinator

Please describe your background and experience, which you believe provides a useful perspective for the CAC.

Please list membership in civic and professional organizations and leadership roles you have held.

Do you serve on a city or county board or committee? If so, what is the name?

n/a

Can you commit to consistently attending the CAC monthly meetings? Yes No

If a membership vacancy is not available on the CAC, may we submit your application when one occurs? Yes No

Demographic Information (*Optional*)

Gender

Female

Male

Other

Race/Ethnicity

White

Hispanic or Latino

Black or African American

Asian or Pacific Islander

American Indian or Alaskan Native

Multi-racial

Other

Your Age Range

18-29

30-44

45-59

60 or older

Signature Douglas P. Conkey

Digitally signed by Douglas P. Conkey
Date: 2022.10.11 11:32:49 -04'00'

Date 10-11-2022

Return to Marci Larson, Public Affairs Manager, 980 N. Jefferson Street, Jacksonville, FL 32209 by mail or email: mlarson@northfloridtpo.com.

Agenda Item D.

**FDOT Requests Amending the FY 2022/23
through FY 2026/27 Transportation Improvement
Project (TIP)**

Action Item



Florida Department of Transportation

RON DESANTIS
GOVERNOR

605 Suwannee Street
Tallahassee, FL 32399-0450

JARED W. PERDUE, P.E.
SECRETARY

November 14th, 2022

Elizabeth DeJesus
Transportation Planning Manager
North Florida TPO
980 North Jefferson Street
Jacksonville, FL 32209

Re: FDOT Amendment request for the North Florida TPO Transportation Improvement Program (TIP) for FY 2022/23 – FY 2026/27

Dear Elizabeth:

The Florida Department of Transportation (FDOT) requests Board approval for an amendment to the Transportation Improvement Program (TIP) for FY 2022/23 through FY 2026/27. Please add the following TIP Amendment requests for action by the TPO Board at their October meeting.

The amounts listed below are the total project costs to be shown in the TIP amendment report.

DUVAL COUNTY

437414-1 5th Street Over Six Mile Creek Bridge NO724039

Bridge Replacement

<u>Phase</u>	<u>Fund</u>	<u>FY 2023</u>
PDE	GFBZ	\$650,000
PDE	LF	\$200,000
<i>Prior Costs > FY 22/23</i>		\$0

447175-1 Crandall Road Over McQueen Swamp Bridge #744304

Bridge Replacement

<u>Phase</u>	<u>Fund</u>	<u>FY 2023</u>
PDE	GFBZ	\$550,000
<i>Prior Costs > FY 22/23</i>		\$0

**448653-3 Smart St. Augustine Connected Vehicle System in City of St. Augustine
ITS Communication System**

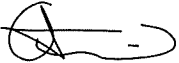
<u>Phase</u>	<u>Fund</u>	<u>FY 2023</u>
PDE	ACSA	\$52,307
PDE	TGR	\$305,842
<i>Prior Costs > FY 22/23</i>		<i>\$0</i>

**428271-2 SR5A(A1A) From Bridge of Lions To Charlotte ST
Drainage Improvements**

<u>Phase</u>	<u>Fund</u>	<u>FY 2023</u>
PE	SA	\$4,000
PE	ACPR	\$2,250,000
<i>Prior Costs > FY 22/23</i>		<i>\$1,800,000</i>

If you have any questions about this project or this amendment request, please call me at (904) 360.5414.

Sincerely,



Achaia Brown
North Florida TPO Liaison
FDOT District Two

cc: James Knight

Agenda Item E.

**Resolution Adopting 2023 Safety Performance
Targets**

Action Item



**RESOLUTION 2022-3
ADOPTING SAFETY PERFORMANCE TARGETS**

WHEREAS, as required by 23 CFR 490, for Calendar Year 2023 the Florida Department of Transportation has adopted aspirational targets for number of *fatalities*, *number of serious injuries*, *fatality rate*, *serious injury rate*, *total number of non-motorized fatalities* and *serious injuries*; and

WHEREAS, the North Florida Transportation Planning Organization is also required to adopt annual performance targets for these measures;

NOW, THEREFORE, BE IT RESOLVED THAT the North Florida TPO adopts the Florida Department of Transportation performance targets as follows:

National Performance Measures to Assess Safety	
FHWA Performance Measure	FDOT 2023 Target
Number of Fatalities	0
Number of Serious Injuries	0
Fatality Rate	0
Serious Injury Rate	0
Total Number of Non-Motorized Fatalities and Serious Injuries	0

ATTEST:

Mike Cole, Vice Chairman

Jeff Sheffield, Executive Director

Agenda Item F.

List of Priority Projects (LOPP) 2023

Information Only



MEMORANDUM

To: Members, Citizens and Technical Advisory Committee Members

From: Clark Letter, Director of Planning and Analytics

Date: December 7, 2022

Subject: **Annual List of Priority Projects**

Staff is soliciting projects for the annual List of Priority Projects (LOPP). This is a candidate list of projects for the new fifth year of the Florida Department of Transportation's Five Year Work Program. Please submit your initial priority projects no later than **January 20, 2023**. We understand that formal approval by your county commission or council may take longer, but this request will enable TPO staff to prepare a first draft of the LOPP for the February round of committee and Board meetings. Our expectation will be to adopt the LOPP in March.

The LOPP document includes the following categories of projects:

- **Region-Wide Priority Projects – Transportation Capacity Projects**
This list is perhaps the most important. This list of 20 projects represents the larger capacity and high priority projects throughout the TPO area. This list does not change substantially from year to year, as projects are typically only removed from the list when construction funding has been programmed.
- **Aviation Priority Projects**
Jacksonville Aviation Authority and St. Augustine - St. Johns County Airport Authority can each submit a list of its priorities for inclusion in the document. The TPO includes these as a reference, but does not re-prioritize these projects.
- **Mass Transit Priorities**
Jacksonville Transportation Authority and St. Johns/Sunshine Bus can each submit a list of its priorities for inclusion in the document. The TPO includes these as a reference, but does not re-prioritize these projects.
- **Port Priority Projects**
JAXPORT and the Ocean Highway & Port Authority of Nassau County can each submit a list of its priorities for inclusion in the document. The TPO includes these as a reference, but does not re-prioritize these projects.

- **Transportation Alternatives Program (TAP) – Multi-Use Trails**
- **Transportation Alternatives Program (TAP) – School Safety Sidewalks**
- **SUN Trail Program – Multi-Use Trails**

It is especially critical that each county submit one viable project for each of the TAP and SUN Trail Programs. Cost estimates must be provided. It is recommended you revisit the project submitted annually to ensure it is still feasible.

- **Transportation Regional Incentive Program Priorities**

Transportation Regional Incentives Program (TRIP) priorities reflect the region-wide priority list.

Again, please submit your initial priority projects no later than **January 21, 2023**.

If you have questions about TAP or SUN Trails, please contact Elizabeth DeJesus at 904-306-7505 or edejesus@northfloridatpo.com. For any other questions, please do not hesitate to contact me at 904-306-7514 or cletter@northfloridatpo.com.

Agenda Item G.

**Unified Planning Work Program (UPWP)
FY 2022/23 through FY 2023/24**

Information Only



MEMORANDUM

To: Members, Citizens and Technical Advisory Committee Members

From: Clark Letter, Director of Planning and Analytics

Date: December 7, 2021

Subject: **Request for Study Suggestions, Unified Planning Work Program Fiscal Years 2022/23 – 2023/24**

The Unified Planning Work Program (UPWP) is the North Florida Transportation Planning Organization's (TPO's) two-year tasked based budget. Bi-annually, the staff of the TPO updates the UPWP as required by state and federal regulations. The UPWP outlines all major transportation planning activities to be undertaken by the TPO for the two-year planning period beginning July 1, 2022 and ending June 30, 2024.

The North Florida TPO is requesting studies to consider for inclusion in the Fiscal Year 2022/23 – 2023/24 UPWP. These projects are located in **Section 5 – Special Projects** section of the UPWP, and are executed by a TPO General Consultant.

Please submit study requests to Clark Letter cletter@northfloridatpo.com or Jeff Sheffield jsheffield@northfloridatpo.com by **January 20, 2022**.

Agenda Item I.

Old Business

- **October 13, 2022 North Florida TPO Meeting Report**

North Florida TPO Meeting Report



Meeting Agenda

Thursday, October 13, 2022

10 a.m.

Call to Order

Pledge of Allegiance

Introductions

Public Comment

Consent Agenda

1. North Florida TPO Minutes of September 8, 2022

APPROVED

These minutes are ready for review and approval.

TPO Agenda

A. Finance Committee Report

Information
Only

- August Monthly Financial Statement

**B. FDOT Requests Amending the FY 2022/23 through FY 2026/27
Transportation Improvement Program (TIP)**

APPROVED
TAC and CAC
Approved

A copy of the request is included in Section B, which includes the following projects:

Duval County

- **435844-4** – SR 228 (Normandy Blvd.) @ I-295 (SR 9A) Operational Improvements – Interchange Improvement
- **446386-1** – SR 202 (JTB) @ Belfort Road Interchange – Add Lanes

C. Annual Mobility Report Presentation

Information
Only

Terry Shaw of Kimley-Horn will give a brief presentation on the Annual Mobility Report.

D. Smart North Florida Update

Information
Only

Erin Rothman, CEO of StormSensor, will give a brief presentation.

E. Executive Director's Report

Information
Only

- Legislative Committee
- Federal Funding Presentation

F. Secretary of Transportation's Report

Information
Only

G. Authority Reports

Information
Only

H. Old Business

I. New Business

J. Public Comment

K. Adjourn

Information

- Status Report of FDOT Projects in the North Florida TPO area

The next meeting will be November 10, 2022.

NOTICE

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Agenda Item J.

New Business

- **North Florida TPO 2023 Meeting Schedule**

North Florida TPO Meeting Schedule 2023

TPO – 10 a.m. 2nd Thursday Monthly	TAC – 10 a.m. 1st Wednesday Monthly	CAC – 2 p.m. 1st Wednesday Monthly
February 9	February 1	February 1
March 9	March 1	March 1
April 13	April 5	April 5
May 11	May 3	May 3
June 8	June 7	June 7
August 10	August 2	August 2
September 14	September 6	September 6
October 12	October 4	October 4
November 9	November 1	November 1
December 14	December 6	December 6

THERE ARE NO MEETINGS IN JANUARY AND JULY.