



Citizens Advisory Committee
Agenda Book

2:00 pm
Wednesday, July 2, 2025

North Florida TPO Board Room
980 North Jefferson Street
Jacksonville, FL 32209



**Citizens Advisory Committee
Meeting Agenda
Wednesday, July 2, 2025
2 p.m.**

**Call to Order
Pledge of Allegiance
Introductions
Public Comment**

Agenda

A. May 7, 2025 Minutes

ACTION ITEM

These minutes are ready to review and approve.

B. FDOT Requests Amending the FY 2024/25 – FY 2028/29 Transportation Improvement Program (TIP)

ACTION ITEM

A copy of the request is included in Section B, which includes the following projects:

- **447124-3** – University Boulevard Complete Streets Project
Intersection Improvements/COJ/Duval County
- **430911-2** – SR A1A (3rd St. N) from SR A1A (Atlantic Blvd.) to St. Johns County
Line – Intersection Improvement/FDOT/Duval County
- **210404-6** – SR A1A FM TPC to Sawgrass Village Dr. @ Solana Road and S of
Marlin Ave. to Professional Dr. - Intersection Improvement/FDOT/
St. Johns County
- **209658-7** – I-295 (SR 9A) from Monument Road to St. Johns Bluff Road
Resurfacing/FDOT/Duval County
- **209697-6** – SR 13 (San Jose Blvd.) from St. Johns C/L to South of Lake Mandarin
Ct. - Resurfacing/FDOT/Duval County
- **210116-2** – SR A1A from SR 312 to Bridge of Lions
Resurfacing/FDOT/St. Johns County
- **210404-4** – SR A1A Gnarled Oaks to Duval County Line
Resurfacing/FDOT/St. Johns County
- **210595-2** – SR A1A (S Fletcher Ave.) from Gerbing Road to Atlantic Ave.
Resurfacing/FDOT/Nassau County

- **210595-4** – SR A1A (First Coast HWY) from Amelia Island State Park to Gerbing Rd. – Resurfacing/FDOT/Nassau County
- **213251-5** – I-295 (SR 9A) from SR 15 (US 17) Roosevelt Blvd. to Morse Ave. Resurfacing/FDOT/Duval County
- **424026-7** – I-95 (SR 9) over Sweetwater Creek Bridge Culvert 720380 Bridge Replacement/FDOT/Duval County
- **429551-3** – SR 200 (US 301) from SR 201 (US 301A) Baldwin Bypass to Nassau County Line – Resurfacing/FDOT/Duval County
- **429551-4** – SR 200 (US 301) from SR 10 (US 90) to SR 201 (US 301A) Baldwin Bypass – Resurfacing/FDOT/Duval County
- **434615-4** – SR 207 from Madison Branch to I-95 (SR 9) Resurfacing/FDOT/St. Johns County
- **434615-6** – I-95 (SR 9) from North of First Coast Expressway to Duval County Line – Resurfacing/FDOT/St. Johns County
- **446047-2** – I-295 (SR 9A) over Drainage Ditch South of Saints Rd. Bridge #720735 – Bridge Replacement/FDOT/Duval County
- **447526-2** – SR 5 (US 1) from Cross Ridge Drive to Racetrack Rd. Resurfacing/FDOT/St. Johns County
- **432259-3** – I-95 (SR 9) from Bowden Rd. to South of SR 126 (Emerson St.) Add Lanes and Reconstruct/FDOT/Duval County

C. Amendment of the Metropolitan Planning Organization Agreement

ACTION ITEM

A copy of the resolution is included in Section C.

D. Amendment of the Unified Planning Work Program (UPWP) for FY 2024/25 – FY 2025/26

ACTION ITEM

A copy of the request is included in Section D.

E. Normandy Boulevard First/Last Mile Pedestrian Safety Improvement for Transit Study

Information
Only

April Bacchus of ETM will present the study that examined eight bus stops along JTA's Normandy Boulevard bus route. The study aimed to assess existing conditions and prioritize improvements to enhance pedestrian and bicycle access and connectivity.

F. Smart North Florida Update

Information
Only

G. Old Business

- June 12, 2025 TPO Meeting Report

H. New Business

I. CAC Comment

J. Public Comment

K. Adjournment

The next meeting will be September 3, 2025.

NOTICE

In accordance with Section 286.01105, *Florida Statutes*, any person wishing to appeal a decision reached at this meeting will need a record of the proceedings. He may need to ensure that a verbatim record of the proceedings be made, which record would include the testimony and evidence upon which the appeal is to be made.

Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability, or family status. Persons who require special accommodations under the Americans with Disabilities Act or persons who require translation services (free of charge) should contact Marci Larson at 904-306-7513 at least seven days prior to the meeting.

Agenda Item A.

Minutes of May 7, 2025 Meeting

Action Item



CITIZENS ADVISORY COMMITTEE
MEETING SUMMARY

Wednesday, May 7, 2025 - 2 p.m.
980 North Jefferson Street
Jacksonville, FL 32209

MEMBERS PRESENT:

Walter Kloss, Clay County - **CHAIRMAN**
James Green, Duval County – **VICE CHAIRMAN**
Lewan Brunson, Duval County
Austin Chapman, St. Johns County
Doug Conkey, Clay County
Angel Corrales, Town of Orange Park
Scott Cowitt, Duval County
Branch Davis, Duval County
Mario Dipola, St. Johns County
Chip Dobson, Clay County
David Duckworth, Duval County
Jim Hill, Duval County
Joanne Kazmierski, Duval County
Patrick Keogh, Nassau County
Nichole Mobley, Duval County
Bernie O'Connor, Duval County
Charles Pappas, St. Johns County
John Stack, Nassau County
Joe Trottie, Duval County
Eugene Yerkes, Duval County

MEMBERS ABSENT:

Barney Roberts, Duval County

OTHERS PRESENT:

Victoria Kutney, FDOT
Rob Cursey, Benesch
Ryan Thady, Benesch
Martha Moore, Benesch
Clayton Levins, SNF

TPO STAFF PRESENT:

Jeff Sheffield, Executive Director
Elizabeth De Jesus, Transportation Programs Manager
Thalia Fuste, Transportation Planner

Marci Larson, Public Affairs Manager
Clark Letter, Director Planning and Analytics
Jennifer Lott, Executive Assistant

CALL TO ORDER

Chairman Walter Kloss called the meeting to order at 2 p.m. and led the Pledge of Allegiance.

PUBLIC COMMENT

None.

A. APPROVE THE APRIL 2, 2025 MEETING MINUTES

Chairman Walter Kloss asked for approval of the minutes of the April Citizens Advisory Committee meeting.

Branch Davis moved to approve the April 2, 2025 minutes; Nichole Mobley seconded; motion unanimously carried.

B. FDOT REQUESTS AMENDING THE FY 2024/25 – FY 2028/29 TRANSPORTATION IMPROVEMENT PROGRAM

Victoria Kutney presented the following amendment to the Transportation Improvement Program (TIP) for FY 2024/25 – FY 2028/29.

A copy of the request is included in Section B, which includes the following projects:

- **208957-2** – SR 5 (US 1) Ocean St./Main St. from Bay St. to SR 10A (US 1) State St. – Resurfacing/FDOT/Duval County
- **209664-4** – SR 115 (Southside Blvd.) from South of JTB to SR 212 (US 90) Beach Blvd. – Resurfacing/FDOT/Duval County
- **209698-5** – SR 21 (Blanding Blvd.) from SR 134 (103rd St.) to Wilson Blvd. Resurfacing/FDOT/Duval County
- **432313-2** – SR 312 from SR 207 to West of SR 5 (US 1) Resurfacing/FDOT/St. Johns County
- **209664-5** – SR 115 (Southside Blvd.) from Touchton Road to Hogan Road Intersection Improvement/FDOT/Duval County
- **209411-8** – SR 5 (US 17) Main St. from S. of New Berlin Road to Airport Center Drive – Add Lanes and Reconstruct/FDOT/Duval County

Ms. Kutney asked for questions.

- Jim Green asked what the scope change entails on the Main Street project.

Ms. Kutney responded the scope change is a redesign to reduce right-of-way impacts.

- Nichole Mobley asked if all the projects in this request will have to be amended due to pricing.

Ms. Kutney responded all the projects except #209411-8 are new projects.

Branch Davis moved to approve the FDOT's request to amend the FY 2024/25 – FY 2028/29 Transportation Improvement Program (TIP); Doug Conkey seconded; motion unanimously carried.

C. AMENDMENT OF THE UNIFIED PLANNING WORK PROGRAM (UPWP) FOR FY 2024/25 – FY 2025/26 (ADDITION OF SECOND YEAR PROJECTS)

Clark Letter presented the amendment of the Unified Planning Work Program (UPWP) for FY 2024/25 – FY 2025/26 (Addition of Second Year Projects).

The UPWP is the TPO's task-based budget. The format of the two-year document is loosely outlined in federal guidance and more specifically defined by FDOT. The UPWP includes administrative tasks including developing the UPWP, a number of required work tasks such as the Transportation Improvement Program (TIP), Congestion Management Process (CMP), Long Range Transportation Plan (LRTP), and other related planning tasks including transit planning most of which is performed by the JTA.

Section 5, Special Projects is being amended with Resolution 2025-4 to add the following:

- Task 5.10 - New Kings Road (US 1) Corridor Safety Evaluation
- Task 5.11 - Protected Bicycle Lanes Study
- Task 5.12 - Roadway Capacity Study for CR 209 (Russell Road)
- Task 5.13 - Countywide Street Lighting Study
- *Task 5.14 - Citrona Corridor Redesign
- Task 5.15 - Atlantic Avenue at Fletcher Avenue (A1A) Intersection Study
- Task 5.16 - Trail Inventory and Gap Study
- *Task 5.17 - First Street Bike/Ped Study *
- Task 5.18 - Smart St. Augustine Performance Measure Evaluation
- Task 5.19 - E-Bike Pilot
- Task 5.21 - Shearwater and Silverleaf Traffic Noise Study
- Task 5.22 - Traffic Calming Program Update
- *Task 5.23 - Port of Fernandina Traffic Study
- *Task 5.24 - Best Foot Forward Pedestrian Safety Program*

*Tasks funded either entirely or partially from FHWA carryforward funding. These funds will not become available for approval until July 2025.

Mr. Letter asked for questions.

- Mario Dipola asked if the Best Foot Forward Pedestrian Safety Program is using Bike Walk Central Florida. Mr. Dipola wanted to know if they will be the ones to implement this program.

Mr. Letter responded that is correct. We will be working with them through our subconsultants. They will evaluate yield grades at pedestrian crossings and the TPO will provide oversight.

- Joanne Kazmierski asked what does “traffic calming” mean.

Mr. Letter responded traffic calming is methods to reduce traffic speeds or friction in traffic. Examples are reducing lane widths and speed humps.

- Mario Dipola asked if there will be funding impacts to these projects because of the new administration’s priorities.

Mr. Sheffield responded internal TPO funds are being used for these projects and will not be impacted.

- Jim Green asked if yield rates are the same as compliance rates relative to the signal to stop.

Mr. Letter responded it is yielding to a pedestrian within a marked crosswalk. This is specifically for pedestrian crossings. A yield would be defined as stopping once a pedestrian enters the crosswalk with the intent to cross. If a pedestrian is standing on the curb and not in the crosswalk and it looks like they are crossing and the vehicle violates that, it is not a failed yield. In Florida, the pedestrian must be in the crosswalk to be considered a yield.

- Austin Chapman asked if the protected bicycle lanes study will look at existing protected bicycle lanes or the implementation of them.

Mr. Letter responded the study will look at the existing facility infrastructure within the City of Jacksonville and determine which facilities can be converted to protected facilities. It will also conduct an inventory of existing, planned and proposed bicycle lanes to determine the best path forward.

- Bernie O’Connor asked where in the UPWP are the project descriptions for these projects.

Mr. Letter responded they are in Section 5 of the UPWP located on the TPO’s website.

- Chairman Kloss commented those projects with an asterisk were added in because of carryforward funds from the prior year.

Mr. Letter responded a certain amount of unspent UPWP funds are de-obligated in year one and those not de-obligated are rolled into year two. These funds are used to fund additional studies.

- Chairman Kloss asked if staff should look at assigning more projects to use those funds.

Mr. Letter responded we have set aside \$200,000 in general consultant funds in case of a request from the Board. Also, some administrative tasks end up not being fully billed out at the end of the year leading to excess funding.

Mr. Sheffield responded we do not lose this money. If we don't use it, it rolls back to us. It makes more sense to be conservative with the funding. This allows us to deal with scope changes, requests from the Board, etc.

- Nichole Mobley asked if \$200,000 a year is set aside or is that the amount you don't like to go below.

Mr. Sheffield responded we set aside that amount every fiscal year.

- Nichole Mobley asked what amount the TPO receives for studies every year.

Mr. Sheffield responded we don't get a certain amount for studies. We get a total amount of funding that we allocate to studies. Typically, we are funding \$1.3 to \$1.5 million in studies every year.

- Chairman Kloss asked if the funding goes from year to year.

Mr. Sheffield responded for example, we have \$200,000 we did not spend and it sunsets. We will get it again in the second year.

Branch Davis moved to approve the amendment of the Unified Planning Work Program (UPWP) for FY 2024/25 – FY 2025/26 (Addition of Second Year Projects) Doug Conkey seconded; motion unanimously carried.

D. STAFF PRESENTATION ON THE DRAFT FY 2025/26 – FY 2029/30 TRANSPORTATION IMPROVEMENT PROGRAM (TIP)

Elizabeth De Jesus presented the draft FY 2025/26 – FY 2029/30 Transportation Improvement Program (TIP).

Ms. De Jesus asked for questions.

- Chairman Kloss asked when the state approves the budget if there is reduced transportation funding what happens to the projects.

Mr. Sheffield responded projects would be pushed out to later years. The five-year work program is based on revenue estimates.

**E. DRAFT PROJECT RECOMMENDATIONS FOR SU FUNDING FOR
FY 2026/27 – FY 2030/31**

Jeff Sheffield presented the draft project recommendations for SU funding for FY 2026/27 – FY 2030/31.

Mr. Sheffield asked for questions.

- Jim Hill asked where JFRD Station #32 is located.

Mr. Sheffield responded this is a specific priority submitted by the City of Jacksonville.

Nichole Mobley commented it is located at 8140 Lenox Avenue.

- Austin Chapman commented CR 210 from I-95 to Fountain Way is currently under construction. Mr. Chapman asked what the intent for the proposed project is.

Mr. Sheffield responded this project will be widened to six lanes that will include interchange improvements with I-95.

- Nichole Mobley asked for a description of the SR 115 from Southside Connector to University Avenue project.

Mr. Sheffield responded if you head east over the Matthews Bridge the roundabout on the south side of University Blvd. will be modified. On the Town and Country side of the roadway a new roundabout is being constructed as part of a Complete Streets project on University Blvd. For the rest of the project a concrete wall will be constructed from Southside Blvd. to Regency.

- Bernie O'Connor commented the concrete wall will make it almost impossible for pedestrians to jump over.
- Chairman Kloss commented Clay County does not have any projects in FY 2026 – FY 2030.

Mr. Sheffield responded we show you five- and ten-year windows so you can see there is a reasonable distribution among the counties based on population and proportionate share. In Clay County, CR 220 had cost increases, overruns and

scope changes resulting in almost \$14 million in SU funds. As a result, Clay County is way over a reasonable ten-year distribution to the county because of this project.

- Chairman Kloss commented the funding for FY 2026 – FY 2031 and the amounts per year is a lot less than the previous years.

Mr. Sheffield responded we are not fully programmed out so we can remain flexible.

- John Stack commented over the next five years he believes Nassau County will grow substantially. Mr. Stack asked if we could anticipate the population growth and allocate funding to Nassau County.

Mr. Sheffield responded even though Nassau County's population is growing, their percentage of the region doesn't significantly change.

F. DRAFT PROJECT RECOMMENDATIONS FOR CMAQ FUNDING FOR FY 2026/27 – FY 2030/31

Jeff Sheffield presented the draft project recommendations for CMAQ funding for FY 2026/27 – FY 2030/31.

Mr. Sheffield asked for questions.

- Austin Chapman asked if the A-1-A projects are on A-1-A or other roads.

Mr. Sheffield responded they are on A-1-A.

- Jim Green commented this funding category falls under the heading of what the current Administration is targeting. Mr. Green asked if Mr. Sheffield knows anything about the future of this funding.

Mr. Sheffield responded this program was ongoing during this Administration's last term. The carbon reduction program would be more likely cut as it was developed by the previous Administration.

G. ATLANTIC BEACH ROUNDABOUT FEASIBILITY STUDY PRESENTATION

Martha Moore and Ryan Thady of Benesch presented the Atlantic Beach Roundabout Feasibility Study.

Ms. Moore asked for questions. There were no questions at this time.

H. **SMART NORTH FLORIDA**

Clayton Levins gave the following update.

- Archer First Response demonstration given to first responders and 911 dispatchers two weeks ago at the TPO.
- Joe Trottie asked what weather conditions would restrict operation of the drone.

Mr. Levins responded they do not operate in wind conditions above 15 mph or in severe weather conditions.

- Jim Hill asked what happens to the package once it is deployed.

Mr. Levins responded Archer will supply the entity with the packages that would be replaced by the county staff.

- Chairman Kloss asked if the tether drops or goes back up into the drone.

Mr. Levins responded the tether disconnects.

- Chairman Kloss asked if the drone knows where all the overhead power lines are.

Mr. Levins responded the drone pre-populates all possible landing zones within the three-mile area it is operating in.

I. **OLD BUSINESS**

- **Safe Routes to Schools** – The TPO is still looking for schools that need assistance with the Safe Routes to Schools application process.

J. **NEW BUSINESS**

K. **CAC COMMENT**

- Chairman Kloss reminded the CAC members how important it is for them to attend the meeting in order to achieve a quorum. Please respond to the email asking if you will be attending.
- Joanne Kazmierski commented she travels around the state and saw a sign at a rest stop about zero deaths on the roadway.
- Angel Corrales asked if the TPO has a role related to red light cameras.

Mr. Sheffield responded the TPO does not have a role related to red light cameras.

L. PUBLIC COMMENT

M. ADJOURNMENT

There being no further business, the meeting was adjourned at 3:31 p.m. The next CAC meeting will be June 4, 2025.

Agenda Item B.

**FDOT Requests Amending the FY 2024/25 –
FY 2028/29 Transportation Improvement
Program (TIP)**

Action Item



Florida Department of Transportation

RON DESANTIS
GOVERNOR

605 Suwannee Street
Tallahassee, FL 32399-0450

JARED W. PERDUE, P.E.
SECRETARY

June 19, 2025

Elizabeth DeJesus
Transportation Planning Manager
North Florida TPO
980 North Jefferson Street
Jacksonville, FL 32209

Re: FDOT Amendment request for the North Florida TPO Transportation Improvement Program (TIP) for FY 2024/25 – FY 2028/29

Dear Elizabeth:

The Florida Department of Transportation (FDOT) requests Board approval for an amendment to the Transportation Improvement Program (TIP) for FY 2024/25 through FY 2028/29. Please add the following TIP Amendment requests for action by the TPO Board at their July meeting.

Please include the amounts listed for the total project in the TIP amendment report.

The following are new individual projects added to the current STIP:

**447124-3 University Boulevard Complete Streets Project
Intersection Improvements//COJ//Duval County**

NON-SIS

<u>Fund</u>	<u>Phase</u>	<u>FY 2026</u>
CD24	CST	\$3,000,000

**430911-2 SRA1A(3rd St N) From SRA1A(Atlantic Blvd) To St. Johns County Line
Intersection Improvement//FDOT//Duval County**

NON-SIS

<u>Fund</u>	<u>Phase</u>	<u>FY 2026</u>
SA	PDE	\$5,000
SU	PDE	\$500,000

210404-6 SRA1A FM TPC to Sawgrass Village Dr, @ Solana Rd & S of Marlin Ave to Professional Drive
Intersection Improvement//FDOT//St. Johns County ***NON-SIS***

<u>Fund</u>	<u>Phase</u>	<u>FY 2026</u>
SA	PDE	\$1,001
SU	PDE	\$2,600,000

209658-7 I-295(SR9A) From Monument Rd to St Johns Bluff Rd
Resurfacing//FDOT//Duval County ***SIS***

<u>Fund</u>	<u>Phase</u>	<u>FY 2026</u>
ACNP	PE	\$3,331,447

209697-6 SR13(San Jose Blvd) From St. Johns C/L to South of Lake Mandarin Ct
Resurfacing//FDOT//Duval County ***NON-SIS***

<u>Fund</u>	<u>Phase</u>	<u>FY 2026</u>
DDR	PE	\$259,316
DIH	PE	\$25,932
SA	PE	\$1,050,989

210116-2 SRA1A from SR312 to Bridge of Lions
Resurfacing//FDOT//St. Johns County ***NON-SIS***

<u>Fund</u>	<u>Phase</u>	<u>FY 2026</u>
DDR	PE	\$234,421
DIH	PE	\$23,442
SA	PE	\$961,455

210404-4 SRA1A Gnarled Oaks to Duval County Line
Resurfacing//FDOT//St. Johns County ***NON-SIS***

<u>Fund</u>	<u>Phase</u>	<u>FY 2026</u>
DDR	PE	\$338,831
DIH	PE	\$33,883
SA	PE	\$1,390,856

**210595-2 SRA1A(S Fletcher Ave) from Gerbing Rd to Atlantic Ave
Resurfacing//FDOT//Nassau County**

NON-SIS

<u>Fund</u>	<u>Phase</u>	<u>FY 2026</u>
DDR	PE	\$254,827
DIH	PE	\$25,483
SA	PE	\$1,031,239

**210595-4 SRA1A(First Coast HWY) from Amelia Island State Park to Gerbing Rd
Resurfacing//FDOT//Nassau County**

NON-SIS

<u>Fund</u>	<u>Phase</u>	<u>FY 2026</u>
DDR	PE	\$245,898
DIH	PE	\$24,590
SA	PE	\$1,001,951

**213251-5 I-295(SR9A) from SR15(US17) Roosevelt Blvd to Morse Ave
Resurfacing//FDOT//Duval County**

SIS

<u>Fund</u>	<u>Phase</u>	<u>FY 2026</u>
ACNP	PE	\$5,777,023

**424026-7 I-95(SR9) over Sweetwater Creek Bridge Culvert 720380
Bridge Replacement//FDOT//Duval County**

SIS

<u>Fund</u>	<u>Phase</u>	<u>FY 2026</u>
ACBR	PE	\$1,400,000

**429551-3 SR200(US301) from SR201(US301A) Baldwin Bypass to Nassau County Line
Resurfacing//FDOT//Duval County**

SIS

<u>Fund</u>	<u>Phase</u>	<u>FY 2026</u>
DDR	PE	\$136,965
DIH	PE	\$13,697
SA	PE	\$562,647

429551-4 SR200(US301) from SR10(US90) to SR201(US301A) Baldwin Bypass
Resurfacing//FDOT//Duval County ***NON-SIS***

<u>Fund</u>	<u>Phase</u>	<u>FY 2026</u>
DDR	PE	\$93,560
DIH	PE	\$9,356
SA	PE	\$391,662

434615-4 SR207 from Madison Branch to I-95(SR9)
Resurfacing//FDOT//St. Johns County ***SIS***

<u>Fund</u>	<u>Phase</u>	<u>FY 2026</u>
DIH	PE	\$17,978
SA	PE	\$6,912

434615-5 I-95(SR9) FM CR13A(International Golf Parkway) to S. of First Coast
EXPWY
Resurfacing//FDOT//St. Johns County ***SIS***

<u>Fund</u>	<u>Phase</u>	<u>FY 2026</u>
ACNP	PE	\$4,501,385

434615-6 I-95(SR9) from North of First Coast Expressway to Duval County Line
Resurfacing//FDOT//St. Johns County ***SIS***

<u>Fund</u>	<u>Phase</u>	<u>FY 2026</u>
DDR	PE	\$6,573,895

446047-2 I-295(SR9A) over Drainage Ditch South of Saints Rd Bridge #720735
Bridge Replacement//FDOT//Duval County ***NON-SIS***

<u>Fund</u>	<u>Phase</u>	<u>FY 2026</u>
ACBR	PE	\$1,320,000

**447526-2 SR5(US1) from Cross Ridge Drive to Racetrack Rd
Resurfacing//FDOT//St. Johns County**

NON-SIS

<u>Fund</u>	<u>Phase</u>	<u>FY 2026</u>
DDR	PE	\$104,695
DIH	PE	\$10,470
SA	PE	\$430,660

The following are cost increases to the current STIP:

**432259-3 I-95(SR9) from Bowden Rd to South of SR126(Emerson St)
Add Lanes & Reconstruct//FDOT//Duval County**

SIS

<u>Fund</u>	<u>Phase</u>	<u>FY 2026</u>
ACNP	RRU	\$2,025,056
DI	RRU	\$10,204,063
ACNP	CST	\$213,610,193
DI	CST	\$35,111,637
STED	CST	\$12,360,000

If you have any questions about this project or this amendment request, please call me at (904) 360.5668.

Sincerely,

Victoria Kutney

Victoria Kutney
North Florida TPO Liaison
FDOT District Two

cc: Achaia Brown

Agenda Item C.

**Amendment of the Metropolitan Planning
Organization Agreement**

Action Item



**RESOLUTION 2025-6
AMENDING THE METROPOLITAN PLANNING ORGANIZATION
AGREEMENT**

WHEREAS, the North Florida Transportation Planning Organization is the designated and constituted body responsible for the urban transportation planning and programming process for the Fernandina-Yulee, Jacksonville and St. Augustine Urbanized Areas; and

WHEREAS, the North Florida Transportation Planning Organization will amend the ***Metropolitan Planning Organization Agreement*** to include the closeout and additional PL, SU and CM funds in the amounts of \$375,085.00, \$182,815.00 and \$79,371.00 respectively, for a total increase of \$637,271.

NOW, THEREFORE, BE IT RESOLVED that the North Florida Transportation Planning Organization approves and endorses this amended Metropolitan Planning Organization Agreement.

Adopted by the North Florida Transportation Planning Organization in regular meeting assembled in the City of Jacksonville the 10th day of July 2025.

Attest:

The Honorable Randy White, Chairman

Jeff Sheffield, Executive Director

AMENDMENT TO THE FDOT / METROPOLITAN PLANNING ORGANIZATION AGREEMENT

Financial Project No.: <u>439319-5-14-01</u> <u>439319-5-14-02</u> <u>439319-5-14-03</u> (item-segment-phase-sequence) Contract No.: <u>G2W76</u> CFDA Number & Title: <u>20.205 FHWA Highway Planning and Construction</u>	Fund: <u>PL/SU/CM</u> Function: <u>215</u> Federal Award Project No.: <u>0050-062-M</u> MPO SAM No.: <u>J8MJW3KNYQS7</u>	FLAIR Approp.: <u>088854</u> FLAIR Obj.: <u>780000</u> Org. Code: <u>55022010230</u> Vendor No.: <u>F542136510003</u>
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THIS AMENDMENT TO THE FDOT/METROPOLITAN PLANNING ORGANIZATION AGREEMENT (Amendment) is made and entered into on this day of , by and between the STATE OF FLORIDA, DEPARTMENT OF TRANSPORTATION (Department), an agency of the State of Florida, whose address is Office of the District Secretary, 1109 South Marion Avenue, Lake City, FL 32025 and the North Florida Transportation Planning Organization (MPO), whose address is 980 North Jefferson Street, Jacksonville, FL 32209, and whose System for Award Management (SAM) Number is: J8MJW3KNYQS7 (collectively the "parties").

RECITALS

WHEREAS, the Department and the MPO on May 29th, 2024 entered into an FDOT/Metropolitan Planning Organization Agreement (Agreement), whereby the Department passed through Federal funds to the MPO to assist the MPO in performing transportation planning activities set forth in its Unified Planning Work Program (UPWP).

WHEREAS, the Parties have agreed to modify the Agreement on the terms and conditions set forth herein.

NOW THEREFORE, in consideration of the mutual covenants in this Amendment, the Agreement is amended as follows:

- Paragraph 5 of the Agreement is amended to reflect:

Project Cost: The total budgetary ceiling for the Project is \$7,473,219. The budget, including tasks, is summarized below and detailed in the UPWP, Exhibit "A". The budget may be modified by mutual agreement as provided for in paragraph 9, Amendments.

The Department's performance and obligation to pay under this Agreement is contingent upon an annual appropriation by the Legislature. No work shall begin before the Agreement is fully executed and a "Letter of Authorization" is issued by the Department. The total of all authorizations shall not exceed the budgetary ceiling established for this agreement and shall be completed within the term of this Agreement:

FINANCIAL PROJECT NO.	AMOUNT
439319-5-14-01	\$375,085 (Includes additional 5305 funds)
439319-5-14-02	\$182,815
439319-5-14-03	\$79,371

Exhibit A (Scope of Work) of the Agreement is amended as follows:
attached UPWP Revision Form #4.

This amendment is more fully described in the

Except as modified, amended, or changed by this Amendment, all of the terms and conditions of the Agreement and any amendments thereto shall remain in full force and effect.

IN WITNESS WHEREOF, the undersigned parties have executed this Agreement on the day, month and year set forth above.

MPO

Florida Department of Transportation

North Florida Transportation Planning Organization

MPO Name

Signatory (Printed or Typed)

Department of Transportation

Signature

Signature

Title

Title

Legal Review

MPO

Legal Review

Department of Transportation

Agenda Item D.

**Amendment of the Unified Planning Work
Program (UPWP) for FY 2024/25 – FY 2025/26**

Action Item



MEMORANDUM

To: North Florida Board and Committees
From: Clark Letter, Director of Planning and Analytics
Date: July 10, 2025
Subject: **Amendment of the UNITED PLANNING WORK PROGRAM (UPWP) FOR FISCAL YEAR 2024/25 THROUGH 2025/26**

REQUIRED ACTION: APPROVAL BY RESOLUTION (2025-7)

The Unified Planning Work Program (UPWP) is the task-based budget of the North Florida Transportation Planning Organization (TPO). The format of the two-year document is loosely outlined in federal guidance and more specifically defined by the Florida Department of Transportation. The UPWP includes administrative tasks, a number of required work tasks such as the Transportation Improvement Program (TIP), Congestion Management Process (CMP), Long Range Transportation Plan, and other related planning tasks including transit planning most of which is performed by the Jacksonville Transportation Authority.

In May 2025, the UPWP was amended to include additional year two special studies. A portion of these studies identified the use of closeout funds from the prior UPWP. These funds are now available to be amended into the UPWP with Resolution 2025-7 to add funding to the following sub-tasks:

Task	PL	SU	CMAQ	Total
Task 1.5 – General Consultant Services	\$210,420	\$86,586	-	\$297,006
Task 5.14 – Citrona Corridor Redesign	\$100,000		-	\$100,000
Task 5.16 – Trail Inventory and Gap Study	-	\$21,229	-	\$21,229
Task 5.17 – First Street Bike/Ped Study	\$44,036	-	-	\$44,036
Task 5.23 – Port of Fernandina Traffic Study	\$20,629	-	\$79,371	\$100,000
Task 5.24 – Best Foot Forward Pedestrian Safety Program	-	\$75,000	-	\$75,000
Total	\$375,085	\$182,815	\$79,371	\$637,271

The draft UPWP is available on the TPO website: <https://northfloridatpo.com/planning/upwp>



**RESOLUTION No. 2025-7
REVISING THE UNIFIED PLANNING WORK PROGRAM FOR
FISCAL YEARS 2024/25 THROUGH 2025/26**

WHEREAS, the North Florida Transportation Planning Organization is the designated and constituted body responsible for the urban transportation planning and programming process for the Fernandina-Yulee, Jacksonville and St. Augustine Urbanized Areas; and

WHEREAS, the North Florida Transportation Planning Organization has in accordance with 23 CFR Section 450.108 (c) and Section 339.175(9) (a) (2), *Florida Statutes*, developed a Unified Planning Work Program for Fiscal Years 2024/25 through 2025/26;

WHEREAS, the North Florida Transportation Planning Organization has revised year two of the Unified Planning Work Program to reflect closeout funds including PL, SU and CM allocated to existing work tasks;

NOW, THEREFORE, BE IT RESOLVED that the North Florida Transportation Planning Organization approves and endorses this Unified Planning Work Program for Fiscal Years 2024/25 through 2025/26.

Adopted by the North Florida Transportation Planning Organization in regular meeting assembled in the City of Jacksonville the 10th day of July 2025.

Attest:

The Honorable Randy White, Chairman

Jeff Sheffield, Executive Director

Agenda Item G.

Old Business

- **June 12, 2025 TPO Meeting Report**

North Florida TPO Meeting Report



Meeting Agenda

Thursday, July 12, 2025

10 a.m.

Call to Order

Pledge of Allegiance

Introductions

Public Comment

Consent Agenda

1. North Florida TPO Minutes of May 8, 2025 *APPROVED*
2. Intergovernmental Coordination and Review and Public Transportation Collaborative Planning Agreement *APPROVED*

A copy of the agreement is included in Section 2.

TPO Agenda

- A. Finance Report Information
Only
 - April Monthly Financial Statement
- B. FDOT Requests Amending the FY 2024/25 – FY 2028/29 Transportation Improvement Program (TIP) – **Board Approved** ACTION
REQUESTED
TAC Approved

A copy of the request is included in Section B, which includes the following projects:

- **208819-2** – SR 10 (US 90A) Atlantic Blvd. from Beacon Pt. Dr. to Brookview Dr. Resurfacing/FDOT/Duval County
- **208819-3** – SR 10 (US 90A) Atlantic Blvd. from East of SR 109 to Beacon Point Dr. – Resurfacing/FDOT/Duval County
- **209138-4** – SR 128 (San Juan Ave.) from Lane Ave. to St. Johns Ave. Resurfacing/FDOT/Duval County

- **209543-6** – SR 212 (US 90) Beach Blvd. from Parental Home Rd. to St. Johns Bluff – Resurfacing/FDOT/Duval County
- **213209-3** – I-95 (SR 9) from St. Johns County Line to I-295 (SR 9A) Resurfacing/FDOT/Duval County
- **210253-7** – I-95 (SR 9) at SR 207 – Interchange Improvement/FDOT/St. Johns County
- **442778-5** – I-95 (SR 9) over 13th St. Bridge #720175 Bridge Replacement/FDOT/Duval County
- **210447-5** – SR 16 from International Golf Parkway to I-95 (SR 9) Add Lanes & Reconstruct/FDOT/St. Johns County

C. Approval of the Transportation Improvement Program (TIP) for FY 2025/26 – FY 2029/30 – Board Approved

ACTION ITEM
TAC Approved

Previously, staff posted the draft of the TIP on the TPO website for review at the May meetings. A PowerPoint presentation was given at the May meetings.

D. Project Recommendations for SU Funding for FY 2026/27 – FY 2030/31 Board Approved

ACTION ITEM
TAC Approved

A list of project recommendations for SU funding was provided at the May meeting. The list is included in Section D.

E. Project Recommendations for CMAQ Funding for FY 2026/27 – FY 2030/31– Board Approved

ACTION ITEM
TAC Approved

A list of project recommendations for CMAQ funding was provided at the May meeting. The list is included in Section E.

F. St. Augustine/St. Johns County Airport Authority Presentation

Information
Only

Authority staff will present an update on their ongoing and upcoming initiatives.

G. Smart North Florida Update

Information
Only

H. Executive Director's Report

Information
Only

I. Secretary of Transportation's Report

Information
Only

J. Authority Reports

Information
Only

K. Old Business

L. New Business

M. Public Comment

N. Adjourn

O. Information

- Status Report of FDOT Projects in the North Florida TPO area

The next meeting will be July 10, 2025

NOTICE

In accordance with Section 286.01105, *Florida Statutes*, any person wishing to appeal a decision reached at this meeting will need a record of the proceedings. He may need to ensure that a verbatim record of the proceedings be made, which record would include the testimony and evidence upon which the appeal is to be made.

Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability, or family status. Persons who require special accommodations under the Americans with Disabilities Act or persons who require translation services (free of charge) should contact Marci Larson at 904-306-7513 at least seven days prior to the meeting.