



Technical Advisory Committee
Agenda Book

10:00 am
Wednesday, November 3, 2021

North Florida TPO Board Room
980 North Jefferson Street
Jacksonville, FL 32209



**Technical Advisory Committee
Meeting Agenda
Wednesday, November 3, 2021
10 a.m.**

**Call to Order
Introductions
Public Comment**

Agenda

A. October 6, 2021 Minutes ACTION ITEM

These minutes are ready to review and approve.

**B. FDOT Requests Amending the FY 2021/22 through FY 2025/26 ACTION ITEM
Transportation Improvement Program (TIP)**

A copy of the request is included in Section B, which includes the following projects:

Duval County

- **209301-8** – I-295 (SR 9A) from Beach Blvd. (SR 212) to JTB (SR 202)
Add Lanes and Reconstruct
- **209543-5** – Beach Blvd. (US 90/SR 212) at Eunice Road
Safety Project
- **209658-6** – I-295 (SR 9A) from South of Heckscher Road (SR 105) to North of
Pulaski Road – Add Lanes and Rehabilitate Pavement
- **403920-5** – Lem Turner Road (SR 115) from Campus Ave. to Trout River Bridge
Lighting
- **434044-1** – Cesery Blvd. (SR 109A) at Arlington River Bridge #720264
Bridge Repair/Rehabilitation
- **437728-3** – I-295 (SR 9A) at San Jose Blvd. (SR 13)
Interchange Improvement
- **443435-1** – Emerson Street (SR 126) RR Crossing #271819A
Railroad Crossing
- **445576-1** – Dunn Avenue (SR 104) from N. Campus Blvd. to Monaco Dr.
Lighting
- **447122-2** – San Juan Ave. (SR 128) from Roosevelt Blvd. (US 17/ SR 15) to
Herschel St. (SR 211) – Median Modification
- **447210-1** – W. Beaver St. (US 90/SR 10) at Broad St.
Traffic Signal Update

- **447365-1** – I-295 (SR 9A) Buckman Bridge Widening Bridge Rehab and Add Lanes
- **447525-1** – US 1 (SR 5) from Baymeadows Rd. (SR 152) to Sunbeam Rd. (CR 116) – Lighting
- **448825-1** – Heckscher Dr. (SR 105) over Browns Creek Bridge #720059 Bridge Replacement
- **448853-1** – SR 13 at New Rose Creek Bridge #720029 Bridge Replacement
- **435756-1** – MLK Expy. (US 1/SR 115) from Boulevard St. to Beach Blvd. ITS Communication System
- **438082-1** – SR 105 from I-95 (SR 9) to Main St. ITS Communication System

Nassau County

- **445341-1** – A1A (SR 200) from Griffin Road to I-95 (SR 9) Resurfacing

St. Johns County

- **210230-2** – SR 313 from SR 207 to SR 16 New Road Construction
- **403920-4** – Anastasia Blvd. (SR A1A) at Zorayda Ave. Pedestrian Safety Improvement

C. FDOT Tentative Work Program for FY 2022/23 through FY 2026/27

Information Only

Autumn Martinage will give a brief presentation on the FDOT Tentative Work Program.

D. Strategic Intermodal System (SIS) Update

Information Only

Autumn Martinage of FDOT will give a brief update on the SIS.

E. Smart North Florida Update

Information Only

F. Old Business

- October 14, 2021 North Florida TPO Meeting Report

G. New Business

- List of Priority Projects (LOPP)
- Unified Planning Work Program (UPWP)
- North Florida TPO 2022 Meeting Schedule

- December Elections – According to the TAC Bylaws, the Committee will elect a Chair (Clay County) and Vice Chair (Duval County) at the last meeting of each calendar year.
- Clean Fuels Update Request

H. Public Comment

I. Adjournment

The next meeting will be December 1, 2021.

NOTICE

In accordance with Section 286.01105, *Florida Statutes*, any person wishing to appeal a decision reached at this meeting will need a record of the proceedings. He may need to ensure that a verbatim record of the proceedings be made, which record would include the testimony and evidence upon which the appeal is to be made.

Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability, or family status. Persons who require special accommodations under the Americans with Disabilities Act or persons who require translation services (free of charge) should contact Marci Larson at 904-306-7513 at least seven days prior to the meeting.

Agenda Item A.

Minutes of October 6, 2021 Meeting

Action Item



TECHNICAL ADVISORY COMMITTEE
MEETING SUMMARY

Wednesday, September 1, 2021 – 10 a.m.

MEMBERS PRESENT:

Reuben Franklin, City of St. Augustine, **CHAIRMAN**
Lynn Rutkowski, City of Keystone Heights, **VICE CHAIRMAN**
Scott Hanna, Ocean Highway & Port Authority – Nassau County
Scott Kornegay, Keystone Heights Airport Authority
Sean Lynch, Mayor - Town of Baldwin
Autumn Martinage, Florida Dept. of Transportation
Colin Moore, City of Neptune Beach
Phong Nguyen, St. Johns County Planning Dept.
Jeremy Norsworthy, JTA (for Geanelly Reveron)
Elizabeth Payne, Northeast Florida Regional Council
Laurie Santana, COJ Planning and Development Dept. (for Bill Killingsworth)
Lauren Scott, Jacksonville Airport Authority
Jason Sparks, Clay County Engineering & Public Works Dept. (for Richard Smith)
Steve Thomas, City of Green Cove Springs Planning Dept. (for Mike Daniels)

MEMBERS ABSENT:

Nelson Anderson, Clay County Engineering Dept.
Jerry Box, CareerSource
Robert Companion, Nassau County
Rodney Cooper, St. Johns County
Shane Corbin, City of Atlantic Beach
Nathan Coyle, Fernandina Beach Municipal Airport
Thad Crowe, Nassau County Dept. of Planning and Economic Opportunity
Heather Ireland, Jacksonville Beach Planning Dept.
Chris LeDew, COJ Public Works Dept.
Ed Lehman, Clay County Planning Dept.
James Richardson, Jacksonville Environmental Protection Board
Carol Saviak, St. Johns County/St. Augustine Airport
Matt Schellhorn, U.S. Navy
Steve Smith, Town of Orange Park
Bryan Spell, JEA
William Tredik, City of St. Augustine Beach
Brad Underhill, Nassau County Schools Transportation

OTHERS PRESENT:

Terry Shaw, Kimley-Horn
Eron Thompson, JTA

Wiley Page, Atkins
April Bacchus, ETM
Mark Manwell, ETM
Ashley Shorter, JAA
Justin Hayes, DRMP

TPO STAFF PRESENT:

Jeff Sheffield, Executive Director
Denise Bunnewith, Planning Director
Elizabeth DeJesus, Transportation Programs Manager
Marci Larson, Public Affairs Manager
Clark Letter, Dir. of Planning and Analytics
Jennifer Lott, Executive Assistant
Angela Session, Chief Financial Officer

CALL TO ORDER

Chairman Franklin welcomed everyone and called the Technical Advisory Committee meeting to order at 10:02 a.m. Introductions were made around the room.

PUBLIC COMMENT

None at this time.

► **A. APPROVE THE AUGUST 4, 2021 MEETING MINUTES**

Chairman Franklin asked for approval of the August Technical Advisory Committee meeting minutes.

Laurie Santana moved to approve the August 4, 2021 meeting minutes; Elizabeth Payne seconded; motion unanimously carried.

► **B. FDOT REQUESTS AMENDING FY 2021/22 THROUGH FY 2025/26 TRANSPORTATION IMPROVEMENT PROGRAM (TIP)**

Autumn Martinage presented the amendment to the Transportation Improvement Program for FY 2021/22 through FY 2025/26.

Duval County

- **443420-1** – I-295 (SR 9A) from New Berlin Road to South End of Dames Point Bridge – Resurfacing
- **449497-1** – Coronavirus State Fiscal Recovery Fund – JAXPORT Seaport Revenue/Operating Project

Nassau County

- **449497-2** – Coronavirus State Fiscal Recovery Fund – Port of Fernandina Seaport Revenue/Operating Project

Ms. Martinage asked for questions. There are no questions at this time.

Laurie Santana moved to approve the FDOT's request to amend the FY 2021/22 through FY 2025/26 Transportation Improvement Program (TIP); Scott Hanna seconded; motion unanimously carried.

► C. PROJECT RECOMMENDATIONS FOR SU FUNDING FOR FY 2022/23 THROUGH FY 2026/27

Jeff Sheffield presented the project recommendations for SU funding for FY 2022/23 through FY 2026/27. A draft was brought before the TAC last month.

Mr. Sheffield asked for questions. There are no questions at this time.

Laurie Santana moved to approve the project recommendations for SU funding for FY 2022/23 through FY 2026/27; Scott Kornegay seconded; motion unanimously carried.

D. PROJECT RECOMMENDATIONS FOR CMAQ FUNDING FOR FY 2022/23 THROUGH FY 2026/27

Jeff Sheffield presented the project recommendations for CMAQ funding for FY 2022/23 through FY 2026/27. A draft was brought before the TAC last month.

Mr. Sheffield asked for questions. There are no questions at this time.

Laurie Santana moved to approve the project recommendations for CMAQ funding for FY 2022/23 through FY 2026/27; Lynn Rutkowski seconded; motion unanimously carried.

E. AMENDMENT OF THE UNIFIED PLANNING WORK PROGRAM (UPWP) FOR FY 2020/21 THROUGH FY 2021/22 (ADJUSTMENT OF FY 2021/22 FTA 5305(d) FUNDING)

Angela Session presented the amendment to the Unified Planning Work Program (UPWP) for FY 2020/21 through FY 2021/22.

The final allocation of FTA 5305(d) funds for FY 2021/22 is \$38,811 less than the amount programmed in the May 2020 adoption of the UPWP. The final allocation has been received and the UPWP must be amended to reflect that amount. Resolution 2021-6 is being submitted for approval, authorizing a Joint Participation Agreement in the amount of \$657,808.

This amendment will also replace the 10 percent local and 10 percent state hard match with a 20 percent soft match using toll credits at the direction of the FDOT.

Ms. Session asked for questions. There are no questions at this time.

Laurie Santana moved to approve the amendment of the Unified Planning Work Program (UPWP) for FY 2020/21 through FY 2021/22 to adjust the FY 2021/22 FTA 5305(d) funding; Jason Sparks seconded; motion unanimously carried.

F. 14th STREET BIKE/PED STUDY PRESENTATION

April Bacchus of ETM gave a brief presentation on the 14th Street Bike/Ped Study.

Ms. Bacchus asked for questions.

- Phong Nguyen wanted to know if the 68 percent of crashes was caused by the vehicular driver's failure to yield.

Ms. Bacchus responded that it is both pedestrians and drivers not yielding to each other.

- Phong Nguyen wanted to know if some of these crashes were due to pedestrians not paying attention to traffic.

Ms. Bacchus responded that some crashes could be from pedestrians crossing in the mid-block of the intersection and not using the crosswalk.

- Phong Nguyen wanted to know if any of the crashes were alcohol related.

Ms. Bacchus responded that there were some, but it was not a significant number to include in the summary data.

- Phong Nguyen wanted to know if the study recommended any signage improvements in the area.

Ms. Bacchus responded that recommendations included improving the overhead signage at Sadler Road, additional signage and a shared lane at the roundabout, and improving the markings and signage for the right turn lane.

- Phong Nguyen commented that advanced warning signs work out really well in addition to the existing signage. Mr. Nguyen suggested advanced warning signs for side streets.

Ms. Bacchus responded that there is some signage at the Simmons Road Trail that is currently a four-way stop. We concur with the previous study that there should be a signal there.

- Chairman Franklin wanted to know about the cost estimate for the shared use path.

Ms. Bacchus responded that a cost estimate was done but it did not include the cost of resolving the areas of constraint and what would need to be done over the bridge at Egans Creek.

G. SMART NORTH FLORIDA UPDATE

Clayton Levins gave a brief presentation on the upcoming and ongoing initiatives of Smart North Florida.

Mr. Levins asked for questions.

- Jason Sparks wanted to know if regions will be designated as smart zones, and if there is any preliminary delineation of those regions.

Mr. Levins responded that SNF is working with the seven counties within the north Florida region. In the legislation, we have defined it as state-wide accessible, but four continuous counties must apply.

- Jason Sparks commented that St. Johns County's Public Works Department has an open data hub that is live and updated from our geo database. Mr. Sparks would like to see if there could be information put on the IDE to direct people to the St. Johns County data hub.

Mr. Sheffield commented that the IDE is based on organizational partnerships where they share and maintain their data with the public. The responsibility of participating in the IDE lies solely with the organization or entity.

H. OLD BUSINESS

I. NEW BUSINESS

J. PUBLIC COMMENT

None at this time.

K. ADJOURNMENT

There being no further business, the meeting was adjourned at 11:09 a.m. The next TAC meeting will be October 6, 2021.

Agenda Item B.

**FDOT Requests Amending the FY 2021/22
through FY 2025/26 Transportation Improvement
Program (TIP)**

Action Item



Florida Department of Transportation

RON DESANTIS
GOVERNOR

605 Suwannee Street
Tallahassee, FL 32399-0450

KEVIN J. THIBAUT, P.E.
SECRETARY

October 18, 2021

Elizabeth DeJesus
Transportation Planning Manager
North Florida TPO
980 North Jefferson Street
Jacksonville, FL 32209

RE FDOT Request Amendments to the North Florida TPO Transportation Improvement Program (TIP) FY 2021/22 – 2025/26

Dear Elizabeth:

The Florida Department of Transportation (FDOT) requests an amendment to the Transportation Improvement Program (TIP) for FY 2021/22 – 2025/26. Please add the following TIP Amendment requests for action by the TPO Board at their November meeting.

DUVAL COUNTY

**209301-8 I-295 (SR9A) from Beach Blvd (SR212) to JTB (SR202)
Add Lanes and Reconstruct**

<u>Phase</u>	<u>Fund</u>	<u>FY 2022</u>
PE	DIH	\$35,000
PE	DDR	\$600,000
PE	ARPA	\$250,000

**209543-5 Beach Blvd (US90/SR212) at Eunice Rd
Safety Project**

<u>Phase</u>	<u>Fund</u>	<u>FY 2022</u>
CST	DIH	\$25,000
CST	DDR	\$25,001
CST	ARPA	\$618,569

209658-6 I-295 (SR9A) from south of Heckscher Rd (SR105) to north of Pulaski Rd

Add Lanes and Rehabilitate Pavement

<u>Phase</u>	<u>Fund</u>	<u>FY 2022</u>
PE	ACSA	\$55,000
PE	ARPA	\$1,800,000

403920-5 Lem Turner Rd (SR115) from Campus Ave to Trout River Bridge Lighting

<u>Phase</u>	<u>Fund</u>	<u>FY 2022</u>
CST	ACSS	\$387,847

434044-1 Cesery Blvd (SR109A) at Arlington River Bridge #720264 Bridge Repair/Rehabilitation

<u>Phase</u>	<u>Fund</u>	<u>FY 2022</u>
CST	DIH	\$74,960
CST	BRRP	\$65,590
CST	ARPA	\$5,941,884

437728-3 I-295 (SR9A) at San Jose Blvd (SR13) Interchange Improvement

<u>Phase</u>	<u>Fund</u>	<u>FY 2022</u>
PE	DIH	\$25,000
PE	ARPA	\$300,000

443435-1 Emerson St (SR126) RR Crossing #271819A Railroad Crossing

<u>Phase</u>	<u>Fund</u>	<u>FY 2022</u>
CST	SA	\$1,001

445576-1 Dunn Ave (SR104) from N Campus Blvd to Monaco Dr Lighting

<u>Phase</u>	<u>Fund</u>	<u>FY 2022</u>
CST	DDR	\$76,589
CST	DIH	\$7,472
CST	ARPA	\$373,605

447122-2 San Juan Ave (SR128) from Roosevelt Blvd (US17/SR15) to Herschel St (SR211) Median Modification

<u>Phase</u>	<u>Fund</u>	<u>FY 2022</u>
CST	LF	\$12,540
CST	ACSS	\$1,218,496

**447210-1 W Beaver St (US90/SR10) at Broad St
Traffic Signal Update**

<u>Phase</u>	<u>Fund</u>	<u>FY 2022</u>
CST	ACSS	\$287,255

**447365-1 I-295 (SR9A) Buckman Bridge Widening
Bridge Rehab and Add Lanes**

<u>Phase</u>	<u>Fund</u>	<u>FY 2022</u>
PE	DIH	\$85,000
PE	ARPA	\$4,000,000

**447525-1 US1 (SR5) from Baymeadows Rd (SR152) to Sunbeam Rd (CR116)
Lighting**

<u>Phase</u>	<u>Fund</u>	<u>FY 2022</u>
PE	DIH	\$4,413
PE	DS	\$85,000
PE	ACSA	\$17,653
DSB	DIH	\$29,422
DSB	DDR	\$25,744
DSB	DS	\$228,020
DSB	ARPA	\$1,471,099

**448825-1 Heckscher Dr (SR105) over Browns Creek Bridge #720059
Bridge Replacement**

<u>Phase</u>	<u>Fund</u>	<u>FY 2022</u>
PDE	ACBR	\$900,000

**448853-1 SR13 at New Rose Creek Bridge #720029
Bridge Replacement**

<u>Phase</u>	<u>Fund</u>	<u>FY 2022</u>
PDE	ACBR	\$900,000

**435756-1 MLK Expy (US1/SR115) from Boulevard St to Beach Blvd
ITS Communication System Project Length: 8.545**

Change project length and description:

Original: MLK Expy (US1/SR115) from I-95 to Hart Expressway

ITS Communication System Project Length: 11.216

<u>Phase</u>	<u>Fund</u>	<u>FY 2022</u>
PE	DIH	\$17,744
PE	SA	\$8,020
<i>Previous Years</i>		<i>\$7,236</i>

**438082-1 SR105 from I-95 (SR9) to Main St
ITS Communication System Project Length: 1.242**

Change project length:

Original: 0.626

<u>Phase</u>	<u>Fund</u>	<u>FY 2022</u>
RRU	RED	\$50,000
CST	RED	\$1,968,653
<i>Previous Years</i>		<i>\$302,801</i>

NASSAU COUNTY

**445341-1 A1A (SR200) from Griffin Rd to I-95 (SR9)
Resurfacing**

<u>Phase</u>	<u>Fund</u>	<u>FY 2022</u>
CST	DIH	\$95,800
CST	DDR	\$122,792
CST	ACSA	\$281,662
CST	ARPA	\$12,574,597

ST JOHNS COUNTY

**210230-2 SR313 from SR207 to SR16
New Road Construction**

<u>Phase</u>	<u>Fund</u>	<u>FY 2022</u>
PE	ARPA	\$8,000,000
<i>Previous Years:</i>		<i>\$3,093,856</i>

**403920-4 Anastasia Blvd (SRA1A) at Zorayda Ave
Pedestrian Safety Improvement**

<u>Phase</u>	<u>Fund</u>	<u>FY 2022</u>
CST	ACSS	\$673,441

Approval of these TIP Amendments will not affect the funding or advancement of other projects in the FY 2021/22 – 2025/26 TIP.

Please contact me if you have any questions or need additional information for this request.

Sincerely,



Autumn L Martinage
North Florida TPO Liaison

Agenda Item F.

Old Business

- **October 14, 2021 TPO Meeting Report**

North Florida TPO Meeting Report



Meeting Agenda

Thursday, October 14, 2021
10 a.m.

Call to Order
Invocation
Pledge of Allegiance
Introductions
Public Comment

Consent Agenda

1. North Florida TPO Minutes of August 12, 2021

**UNANIMOUSLY
APPROVED**

These minutes are ready for review and approval.

2. CAC Membership Approval Requested

**UNANIMOUSLY
APPROVED**

- Approval is requested for Ken Blackett representing Clay County At-large. His application is included in Section 2.
- Approval is requested for Walter Kloss representing Clay County At-large. His application is included in Section 2.

TPO Agenda

A. Finance Committee Report

Information
Only

- June Monthly Financial Statement
- July Monthly Financial Statement
- August Monthly Financial Statement

B. Amendment of the Unified Planning Work Program (UPWP) for FY 2020/21 through FY 2021/22 (Adjustment of FY 2021/22 FTA 5305(d) Funding)

**APPROVED
TAC and CAC
Approved**

A summary of the amendment is included in Section B.

- C. **Amendment of the Unified Planning Work Program (UPWP) for FY 2020/21 through FY 2021/22 (Text Amendment)** *UNANIMOUSLY APPROVED*

A summary of the amendment is included in Section C.

- D. **FDOT Requests Amending the FY 2021/22 through FY 2025/26 Transportation Improvement Program (TIP)** *UNANIMOUSLY APPROVED*
TAC and CAC Approved

A copy of the request is included in Section D, which includes the following projects:

St. Johns County

- **447526-1** – US 1 (SR 5) from Ray Road to Race Track Road
Lighting

Duval County

- **443420-1** – I-295 (SR 9A) from New Berlin Road to South End of Dames Point Bridge – Resurfacing
- **449497-1** – Coronavirus State Fiscal Recovery Fund – JAXPORT Seaport Revenue/Operating Project

Nassau County

- **449497-2** – Coronavirus State Fiscal Recovery Fund – Port of Fernandina Seaport Revenue/Operating Project

- E. **Project Recommendations for SU Funding for FY 2022/23 through FY 2026/27** *UNANIMOUSLY APPROVED*
TAC and CAC Approved

A list of projects recommended for SU funding was provided at the August meeting. The list is included in Section E.

- F. **Project Recommendations for CMAQ Funding for FY 2022/23 through FY 2026/27** *UNANIMOUSLY APPROVED*
TAC and CAC Approved

A list of projects recommended for CMAQ funding was provided at the August meeting. The list is included in Section F.

- G. **Smart North Florida Update** Information Only

- H. **Executive Director’s Report** Information Only

- I. **Secretary of Transportation’s Report** Information Only

J. Authority Reports

K. Old Business

L. New Business

- Legislative Policy Positions

M. Public Comment

N. Adjourn

Information

- Status Report of FDOT Projects in the North Florida TPO area

The next meeting will be November 10, 2021.

NOTICE

In accordance with Section 286.01105, *Florida Statutes*, any person wishing to appeal a decision reached at this meeting will need a record of the proceedings. He may need to ensure that a verbatim record of the proceedings be made, which record would include the testimony and evidence upon which the appeal is to be made.

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Agenda Item G.

New Business

- **List of Priority Projects (LOPP)**
- **Unified Planning Work Program (UPWP)**
- **North Florida TPO 2022 Meeting Schedule**



MEMORANDUM

To: Members, Citizens and Technical Advisory Committee Members
From: Clark Letter, Director of Planning and Analytics
Date: November 3, 2021
Subject: Annual List of Priority Projects

Staff is soliciting projects for the annual List of Priority Projects (LOPP). This is a candidate list of projects for the new fifth year of the Florida Department of Transportation's Five Year Work Program. Attached is a copy of the adopted 2021 LOPP for reference. Please submit your initial priority projects no later than **January 21, 2022**. We understand that formal approval by your county commission or council may take longer, but this request will enable TPO staff to prepare a first draft of the LOPP for the February round of committee and Board meetings. Our expectation will be to adopt the LOPP in March.

The LOPP document includes the following categories of projects:

- **Region-Wide Priority Projects – Transportation Capacity Projects**
This list is perhaps the most important. This list of 20 projects represents the larger capacity and high priority projects throughout the TPO area. This list does not change substantially from year to year, as projects are typically only removed from the list when construction funding has been programmed.
- **Aviation Priority Projects**
Jacksonville Aviation Authority and St. Augustine - St. Johns County Airport Authority can each submit a list of its priorities for inclusion in the document. The TPO includes these as a reference, but does not re-prioritize these projects.
- **Mass Transit Priorities**
Jacksonville Transportation Authority and St. Johns/Sunshine Bus can each submit a list of its priorities for inclusion in the document. The TPO includes these as a reference, but does not re-prioritize these projects.
- **Port Priority Projects**
JAXPORT and the Ocean Highway & Port Authority of Nassau County can each submit a list of its priorities for inclusion in the document. The TPO includes these as a reference, but does not re-prioritize these projects.

- **Transportation Alternatives Program (TAP) – Multi-Use Trails**
- **Transportation Alternatives Program (TAP) – School Safety Sidewalks**
- **SUN Trail Program – Multi-Use Trails**
It is especially critical that each county submit one viable project for each of the TAP and SUN Trail Programs. Cost estimates must be provided. It is recommended you revisit the project submitted annually to ensure it is still feasible.
- **Transportation Regional Incentive Program Priorities**
Staff should revisit the Transportation Regional Incentives Program (TRIP) priorities for any updates.

Again, please submit your initial priority projects no later than **January 21, 2022**.

If you have questions about TAP or SUN Trails, please contact Elizabeth DeJesus at 904-306-7505 or edejesus@northfloridatpo.com. For any other questions, please do not hesitate to contact me at 904-306-7514 or cletter@northfloridatpo.com.



MEMORANDUM

To: Members, Citizens and Technical Advisory Committee Members

From: Clark Letter, Director of Planning and Analytics

Date: November 3, 2021

**Subject: Request for Study Suggestions, Unified Planning Work Program
Fiscal Years 2022/23 – 2023/24**

The Unified Planning Work Program (UPWP) is the North Florida Transportation Planning Organization's (TPO's) two-year tasked based budget. Bi-annually, the staff of the TPO updates the UPWP as required by state and federal regulation. The UPWP outlines all major transportation planning activities to be undertaken by the TPO for the two-year planning period beginning July 1, 2022 and ending June 30, 2024.

The North Florida TPO is requesting studies to consider for inclusion in the Fiscal Year 2022/23 – 2023/24 UPWP. These projects are located in **Section 5 – Special Projects** section of the UPWP, and are executed by a TPO General Consultant.

Please submit study requests to Clark Letter cletter@northfloridatpo.com or Jeff Sheffield jsheffield@northfloridatpo.com by **December 31, 2021**.

**North Florida TPO Meeting Schedule
2022**

TPO – 10 a.m. 2nd Thursday Monthly	TCC – 10 a.m. 1st Wednesday Monthly	CAC – 2 p.m. 1st Wednesday Monthly
February 10	February 2	February 2
March 10	March 2	March 2
April 14	April 6	April 6
May 12	May 4	May 4
June 9	June 1	June 1
August 11	August 3	August 3
September 8	September 7	September 7
October 13	October 5	October 5
November 10	November 2	November 2
December 8	December 7	December 7

THERE ARE NO MEETINGS IN JANUARY AND JULY.