



Technical Advisory Committee
Agenda Book

10:00 am
Wednesday, December 6, 2023

North Florida TPO Board Room
980 North Jefferson Street
Jacksonville, FL 32209



**Technical Advisory Committee
Meeting Agenda
Wednesday, December 6, 2023
10 a.m.**

**Call to Order
Introductions
Public Comment**

Agenda

A. November 1, 2023 Minutes ACTION ITEM

These minutes are ready to review and approve.

B. Electing Officers ACTION ITEM

According to the TAC Bylaws, the Committee will elect a Chair (Nassau County) and Vice Chair (St. Johns County) at the last meeting of each calendar year.

**C. FDOT Requests Amending the FY 2023/24 through FY 2027/28
Transportation Improvement Program (TIP) ACTION ITEM**

A copy of the request is included in Section C, which includes the following projects:

- **437728-4** – SR 13 (San Jose Blvd.) at I-295 (SR 9A) NB On-Ramp Interchange Interchange Improvement – Duval County *NON-SIS*
- **429931-2** – SR A1A (Coastal Hwy.) from South of Beachcomber Way to Sand Castle Lane – Bike Path – St. Johns County
- **437428-1** – SR 5A (US 1) (King St.) Over San Sebastian River Bridge No. 780003 – Bridge Replacement – St. Johns County *NON-SIS*

D. Pedestrian and Bicycle Level of Traffic Stress Information Only

Brandon Orr from Urban SDK will give a brief presentation on the new Pedestrian and Bicycle Level of Traffic Stress.

E. Smart North Florida Update Information Only

F. Old Business

- November 9, 2023 North Florida TPO Meeting Report
- LOPP Update
- UPWP Update

G. New Business

- North Florida TPO 2024 Meeting Schedule
- Federal Certification Update

H. Public Comment

I. Adjournment

The next meeting will be February 7, 2024.

NOTICE

In accordance with Section 286.01105, *Florida Statutes*, any person wishing to appeal a decision reached at this meeting will need a record of the proceedings. He may need to ensure that a verbatim record of the proceedings be made, which record would include the testimony and evidence upon which the appeal is to be made.

Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability, or family status. Persons who require special accommodations under the Americans with Disabilities Act or persons who require translation services (free of charge) should contact Marci Larson at 904-306-7513 at least seven days prior to the meeting.

Agenda Item A.

Minutes of November 1, 2023 Meeting

Action Item



TECHNICAL ADVISORY COMMITTEE
MEETING SUMMARY

Wednesday, November 1, 2023 - 10 a.m.

MEMBERS PRESENT:

Bill Killingsworth, City of Atlantic Beach, **CHAIRMAN**
Elizabeth Backe, Nassau County Planning Dept.
Kelsey Cox, JAXPORT (for Justin Ryan)
Mike Daniels, City of Green Cove Springs Planning Dept.
Reuben Franklin, City of St. Augustine
Heather Ireland, Jacksonville Beach Planning Dept.
Dave Kaufman, Nassau County Ocean Hwy. & Port Authority (for Justin Taylor)
Victoria Kutney, Florida Department of Transportation
Chris LeDew, COJ Public Works Dept.
Clint Lynch, St. Johns County Public Works Dept.
Dave McKee, JEA
Mark McManus, U.S. Navy
Colin Moore, City of Neptune Beach
Elizabeth Payne, Northeast Florida Regional Council
Sean Rush, CareerSource
Lynn Rutkowski, City of Keystone Heights
Laurie Santana, City of Jacksonville Planning Dept.
Dodie Selig, Clay County Planning Dept. (for Ed Lehman)
Ashley Shorter, JAA (for Lauren Scott)
Jason Sparks, City of St. Augustine Beach
Jan Trantham, St. Johns County Planning Dept. (for Dick D'Souza)

MEMBERS ABSENT:

Taylor Abernathy, Clay County Engineering Dept.
Robert Companion, Nassau County Planning Dept., **VICE CHAIR**
Sean Lynch, Mayor - Town of Baldwin
Jeremy Norsworthy, JTA
Richard Smith, Clay County Engineering & Public Works Dept.
Steve Smith, Town of Orange Park
Jaime Topp, St. Johns County Airport Authority

OTHERS PRESENT:

Rodney Cooper, ETM
Mark Manwell, ETM
Hillary Laskey, FDOT
Aubyn Bell, HDR
Clayton Levins, SNF

Achaia Brown, FDOT
Charles Clarke, JTA
Nina Sickler, COJ
Garrett Cox, City of Keystone Heights
Scott Cowitt, CAC
Wiley Page, Atkins

TPO STAFF PRESENT:

Jeff Sheffield, Executive Director
Elizabeth De Jesus, Transportation Programs Manager
Marcy Larson, Public Affairs Manager
Clark Letter – Director, Planning and Analytics
Milton Locklear, Transportation Planner/Modeling Specialist
Jennifer Lott, Executive Assistant

CALL TO ORDER

Chairman Killingsworth welcomed everyone and called the Technical Advisory Committee meeting to order at 10:02 a.m. Introductions were made around the room.

PUBLIC COMMENT

None at this time.

► A. APPROVE THE OCTOBER 4, 2023 MEETING MINUTES

Chairman Killingsworth asked that the October Technical Advisory Committee meeting minutes be approved.

Lynn Rutkowski moved to approve the October 4, 2023 meeting minutes; Reuben Franklin seconded; motion unanimously carried.

► B. FDOT REQUESTS AMENDING THE FY 2023/24 THROUGH FY 2027/28 TRANSPORTATION IMPROVEMENT PROGRAM (TIP)

Victoria Kutney presented the following amendments to the Transportation Improvement Program for FY 2023/24 through FY 2027/28.

- **447125-1** – SR 109 (University Blvd.) from SR 13 (San Jose Blvd.) to I-95 Resurfacing – Duval County *Non-SIS*
- **447126-1** – SR 228A (Emerson St. Xway) and SR 126 (Emerson St. Ext.) Resurfacing – Duval County *Non-SIS*
- **422938-8** – SR 23 (First Coast Xway) from East of CR 2209 to East of CR 16A Spur – New Road Construction – St. Johns County *SIS*

Ms. Kutney asked for questions.

- Laurie Santana wanted to know if the University Blvd. resurfacing project includes bike lanes.

Ms. Kutney responded FDOT's resurfacing projects no longer include any additional improvements. Ms. Kutney will verify this information and report back.

FDOT's Response – Bicycle Lanes along SR 109 (Project #447125-1) – FDOT's Bike/Pedestrian Coordinator indicated this was discussed with Traffic Operations/Safety after the Phase 1 submittal. It was determined the existing typical section cannot accommodate new bikes lanes. There is not enough space in the existing corridor to narrow the travel lanes and provide adequate space for a bike lane that complies with FDM.

- Laurie Santana commented this is a real gap in our bicycle network. There are bike lanes on San Jose Blvd., Powers Avenue, and Bowden Road. If we could get bike lanes from San Jose Blvd. to Powers Avenue that would be great. The volumes are lower and it is a five-lane section. The designs look like they are using 12-foot lanes. If they could revise the design instead of restriping it that would be a great connection in the area.
- Chris LeDew commented we would like to see bike facilities in this area. The City looks for opportunities to change the striping on the road to accommodate bike lanes. Mr. LeDew would like to know what phase the project is in.

Mr. Sheffield responded this project is scheduled for construction in 2024. This amendment will add additional dollars to the project.

- Chris LeDew commented he would like to meet with FDOT staff to discuss his proposed changes. Mr. LeDew would like to know what local funds are included in this project.

Ms. Kutney responded the local funds are added to match the federal funds.

- Chris LeDew would like to know if the City is contributing money to this project.

Ms. Kutney responded the money generally comes from the municipality, but she will look into it and report back.

FDOT's Response - After further research, it shows project 447125-1 has local fund agreements in place with JEA.

Lynn Rutkowski moved to approve the FDOT's request to amend the FY 2023/24 through FY 2027/28 Transportation Improvement (TIP); Jan Trantham seconded; motion unanimously carried.

C. LIST OF PRIORITY PROJECTS (LOPP)

Clark Letter informed the group staff is now soliciting projects for the annual List of Priority Projects (LOPP). This is a candidate list of projects for the new fifth year of FDOT's Five Year Work Program. Submission of initial priority projects are due no later than January 26, 2024. This will enable TPO staff to prepare a first draft of the LOPP for the February meetings, with the expectation of adoption in March.

Mr. Letter asked for questions.

- Jeff Sheffield commented the TPO will not endorse any project that is not on the priority list.
- Lynn Rutkowski wanted to know if the TAP projects have to be included on the priority list from the county/municipality.

Mr. Sheffield responded the counties have now been including projects from all of these categories in their submission.

- Clark Letter commented the TA process through the GAP system is straightforward, and you will need to include an Engineer's Cost Estimate.
- Laurie Santana would like to know where to find the Office of Greenways and Trails list.

Mr. Letter responded go to the "Office of Greenways and Trails" website and type in "Priority Trail Network".

D. UNIFIED PLANNING WORK PROGRAM (UPWP) FY 2024/25 THROUGH FY 2025/26

Clark Letter informed the group staff is now soliciting study requests to consider for inclusion in FY 2024/25. These projects are located in "Section 5 – Special Projects" section of the UPWP and are executed by a TPO General Consultant. Submission of studies for consideration are due no later than January 26, 2024. This will enable TPO staff to prepare a first draft of the LOPP for the February meetings, with the expectation of adoption in May.

The UPWP is the TPO's two year tasked based budget. Bi-annually, TPO staff updates the UPWP as required by state and federal regulation. The UPWP outlines all major transportation planning activities to be undertaken by the TPO for the two-year planning period beginning July 1, 2024 and ending June 30, 2026.

Mr. Letter asked for questions. There were no questions at this time.

E. FDOT URBAN BOUNDARY AND FUNCTIONAL CLASSIFICATION UPDATE

Aubyn Bell of HDR gave a presentation on FDOT's Urban Boundary and Functional Classification.

Ms. Bell asked for questions.

- Chris LeDew asked for more detail regarding the funding sources associated with this project.

Mr. Sheffield responded because the City of Jacksonville is within the TPO's boundary it does not change anything. This is more for the areas that are not already within the TPO's boundary.

F. FDOT TENTATIVE WORK PROGRAM FOR FY 2025/26 THROUGH FY 2028/29

Victoria Kutney of FDOT presented the FDOT's Tentative Work Program for FY 2025/26 through FY 2028/29.

Ms. Kutney asked for questions. There were no questions at this time.

G. SMART NORTH FLORIDA UPDATE

Clayton Levins gave the following update.

- Continuing our program with the University of Florida's Masters of Data Science students. A few projects they are working on are as follows:
 - LISC Jacksonville
 - Community Foundation for Northeast Florida – Leveraging machine learning for property appraisals to help address our region's housing crisis.
 - City of Palm Coast and City of Neptune Beach – Digitize physical assets for resiliency studies.

H. OLD BUSINESS

I. NEW BUSINESS

- North Florida TPO 2024 Meeting Schedule
- December Elections – According to the TAC Bylaws, the Committee will elect a Chair (Nassau County) and Vice Chair (St. Johns County) at the last meeting of each calendar year.

J. PUBLIC COMMENT

K. ADJOURNMENT

There being no further business, the meeting was adjourned at 10:57 a.m. The next TAC meeting will be December 6, 2023.

Agenda Item C.

**FDOT Requests Amending the FY 2023/24 –
FY 2027/28 Transportation Improvement
Program (TIP)**

Action Item



Florida Department of Transportation

RON DESANTIS
GOVERNOR

605 Suwannee Street
Tallahassee, FL 32399-0450

JARED W. PERDUE, P.E.
SECRETARY

November 17, 2023

Elizabeth DeJesus
Transportation Planning Manager
North Florida TPO
980 North Jefferson Street
Jacksonville, FL 32209

Re: FDOT Amendment request for the North Florida TPO Transportation Improvement Program (TIP) for FY 2023/24 – FY 2027/28

Dear Elizabeth:

The Florida Department of Transportation (FDOT) requests Board approval for an amendment to the Transportation Improvement Program (TIP) for FY 2023/24 through FY 2027/28. Please add the following TIP Amendment requests for action by the TPO Board at their December meeting.

Please include the amounts listed for the total project in the TIP amendment report.

The following are new individual projects added to the current STIP:

437728-4 SR 13 (San Jose Blvd.) At I-295 (SR 9A) NB On Ramp Interchange Improvement- Duval County *NON-SIS*

<u>Fund</u>	<u>Phase</u>	<u>FY 2024</u>
CARU	CST	\$1,348,798
SA	CST	\$20,831

429931-2 SRA1A (Coastal Hwy) From South Of Beachcomber Way To Sand Castle Lane

Bike Path/Trail- St. Johns County *NON-SIS*

<u>Fund</u>	<u>Phase</u>	<u>FY 2024</u>
TALU	PE	\$1,425,000

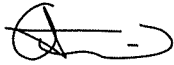
The following are projects with additional funding:

**437428-1 SR 5A (US 1) (King St.) Over San Sebastian River Bridge No780003
Bridge Replacement- St. Johns County *NON-SIS***

<u>Fund</u>	<u>Phase</u>	<u>FY 2024</u>
ACBR	CST	\$19,645,781
<i>Prior Costs > FY 23/24</i>		<i>\$7,056</i>

If you have any questions about this project or this amendment request, please call me at (904) 360.5668.

Sincerely,



Achaia Brown
Transportation Planning Manager
FDOT District Two

cc: Victoria Kutney

Agenda Item F.

Old Business

- . November 9, 2023 TPO Meeting Report**

North Florida TPO Meeting Report



Meeting Agenda

Thursday, November 9, 2023

10 a.m.

Call to Order
Pledge of Allegiance
Introductions
Public Comment

1. North Florida TPO Minutes of October 12, 2023

APPROVED

TPO Agenda

A. Finance Committee Report

Information
Only

- September Monthly Financial Statement

B. FDOT Requests Amending the FY 2023/24 – FY 2027/28 Transportation Improvement Program (TIP)

ACTION ITEM
TAC and CAC
Approved

A copy of the request is included in Section B, which includes the following projects:

- **447125-1** – SR 109 (University Blvd.) from SR 13 (San Jose Blvd.) to I-95 Resurfacing – Duval County *Non-SIS*
- **447126-1** – SR 228A (Emerson St. Xway) and SR 126 (Emerson St. Ext.) Resurfacing – Duval County *Non-SIS*
- **422938 – 8** – SR 23 (First Coast Xway) from East of CR 2209 to East of CR 16A Spur – New Road Construction – St. Johns County *SIS*

C. FDOT Tentative Work Program for FY 2025/26 through FY 2028/29

Information
Only

Victoria Kutney of FDOT will give a presentation on the FDOT Tentative Work Program for FY 2025/26 through FY 2028/29.

D. List of Priority Projects (LOPP)

Information
Only

The LOPP identifies potential projects to be funded in the FDOT Tentative Work Program for FY 2025/26 through FY 2029/30.

E. Unified Planning Work Program (UPWP) FY 2024/25 through FY 2025/26 Information Only

The UPWP is the North Florida TPO’s two-year planning and operational budget. It describes the TPO’s upcoming studies and administrative tasks, and details the funding sources. JTA’s planning tasks funded by the Federal Transit Administration (FTA) are also included.

F. Smart North Florida Information Only

G. Executive Director’s Report Information Only

H. Secretary of Transportation’s Report Information Only

I. Authority Reports Information Only

J. Old Business

K. New Business

- North Florida TPO 2024 Meeting Schedule
- December Elections – According to the TPO Bylaws, Officers shall be elected at the December meeting by majority vote of the voting members present, and their terms become effective at the first meeting of the new calendar year.

L. Public Comment

M. Adjourn

N. Information

- Status Report of FDOT Projects in the North Florida TPO area

The next meeting will be December 14, 2023

NOTICE

In accordance with Section 286.01105, *Florida Statutes*, any person wishing to appeal a decision reached at this meeting will need a record of the proceedings. He may need to ensure that a verbatim record of the proceedings be made, which record would include the testimony and evidence upon which the appeal is to be made.

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Agenda Item G.

New Business

- . North Florida TPO 2024 Meeting Schedule**

North Florida TPO Meeting Schedule 2024

TPO – 10 a.m. 2nd Thursday Monthly	TAC – 10 a.m. 1st Wednesday Monthly	CAC – 2 p.m. 1st Wednesday Monthly
February 8, 2024	February 7, 2024	February 7, 2024
March 14, 2024	March 6, 2024	March 6, 2024
April 11, 2024	April 3, 2024	April 3, 2024
May 9, 2024	May 1, 2024	May 1, 2024
June 13, 2024	June 5, 2024	June 5, 2024
August 8, 2024	August 7, 2024	August 7, 2024
September 12, 2024	September 4, 2024	September 4, 2024
October 10, 2024	October 2, 2024	October 2, 2024
November 14, 2024	November 6, 2024	November 6, 2024
December 12, 2024	December 4, 2024	December 4, 2024

THERE ARE NO MEETINGS IN JANUARY AND JULY.