



Technical Advisory Committee
Agenda Book

10:00 am
Wednesday, April 6, 2022

North Florida TPO Board Room
980 North Jefferson Street
Jacksonville, FL 32209



**Technical Advisory Committee
Meeting Agenda
Wednesday, April 6, 2022
10 a.m.**

**Call to Order
Introductions
Public Comment**

Agenda

A. March 2, 2022 Minutes

ACTION ITEM

These minutes are ready to review and approve.

**B. FDOT Requests Amending the FY 2021/22 through FY 2025/26
Transportation Improvement Program (TIP)**

ACTION ITEM

A copy of the request is included in Section B, which includes the following projects:

Duval County

- **209543-5** – SR 212 (US 90) Beach Blvd. at Eunice Road
- **434044-1** – SR 109A (Cesery) at Arlington River Bridge No. 720264
- **447525-1** – SR (US 1) from SR 152 (Baymeadows Road) to CR 116 (Sunbeam Road)
- **209137-6** – SR 5 (US 17) N. from Trout River to North of SR 104
- **209443-2** – SR 228 (Post St.) from Cassat Avenue to Old Roosevelt
- **209697-4** – SR 13 (Hendricks Ave.) at San Marco Blvd.
- **432259-2** – I-95 (SR 9) from South of SR 202 (JT Butler) to Atlantic Blvd.

St. Johns County

- **210230-2** – SR 313 from SR 207 to SR 16
- **210269-4** – SR 5 (US 1) from Moultrie Creek Bridge to North of SR 207

**C. DRAFT Joint Certification of the Metropolitan Transportation Planning
Process**

**Information
Only**

The draft annual Self-Certification Report conducted with FDOT is included in Section C.

**D. DRAFT Project Sections for the FY 2022/23 through FY 2026/27
Transportation Improvement Program (TIP)**

Information
Only

TIP draft project sections are posted on the TPO website. A complete draft will be provided at the May meeting and approval will be requested at the June meeting.

**E. DRAFT FY 2022/23 through FY 2023/24 Unified Planning Work
Program (UPWP)**

Information
Only

The draft FY 2022/23 through FY 2023/24 UPWP is located on the TPO website. Approval will be requested in May.

F. Commuter Rail Presentation

Information
Only

JTA will give a presentation on their Commuter Rail project.

G. Smart North Florida Update

Information
Only

H. Old Business

- March 10, 2022 North Florida TPO Meeting Report

I. New Business

J. Public Comment

K. Adjournment

The next meeting will be May 4, 2022.

NOTICE

In accordance with Section 286.01105, *Florida Statutes*, any person wishing to appeal a decision reached at this meeting will need a record of the proceedings. He may need to ensure that a verbatim record of the proceedings be made, which record would include the testimony and evidence upon which the appeal is to be made.

Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability, or family status. Persons who require special accommodations under the Americans with Disabilities Act or persons who require translation services (free of charge) should contact Marci Larson at 904-306-7513 at least seven days prior to the meeting.

Agenda Item A.

Minutes of March 2, 2021 Meeting

Action Item



TECHNICAL ADVISORY COMMITTEE
MEETING SUMMARY

Wednesday, March 2, 2022 - 10 a.m.

MEMBERS PRESENT:

Lynn Rutkowski, City of Keystone Heights, **CHAIRMAN**
Bill Killingsworth, COJ Planning and Development Dept., **VICE CHAIRMAN**
James Bennett, JAXPORT
Shane Corbin, City of Atlantic Beach
Thad Crowe, Nassau County Dept. of Planning and Economic Opportunity
Mike Daniels, City of Green Cove Springs Planning Dept.
Scott Hanna, Ocean Highway & Port Authority – Nassau County
Chris LeDew, COJ Public Works Dept.
Clint Lynch, Nassau County
Sean Lynch, Mayor - Town of Baldwin
Colin Moore, City of Neptune Beach
Phong Nguyen, St. Johns County Planning Dept.
Jeremy Norsworthy, JTA
Elizabeth Payne, Northeast Florida Regional Council
Sean Rush, CareerSource
Matt Schellhorn, U.S. Navy
Mari Schwabacher, Florida Dept. of Transportation
Dodie Selig, Clay County Planning Dept. (for Ed Lehman)

MEMBERS ABSENT:

Nelson Anderson, Clay County Engineering Dept.
Robert Companion, Nassau County
Nathan Coyle, Fernandina Beach Municipal Airport
Reuben Franklin, City of St. Augustine
Heather Ireland, Jacksonville Beach Planning Dept.
Scott Kornegay, Keystone Heights Airport Authority
James Richardson, Jacksonville Environmental Protection Board
Carol Saviak, St. Johns County/St. Augustine Airport
Lauren Scott, Jacksonville Airport Authority
Richard Smith, Clay County Engineering & Public Works Dept.
Steve Smith, Town of Orange Park
Bryan Spell, JEA
William Tredik, City of St. Augustine Beach
Brad Underhill, Nassau County Schools Transportation

OTHERS PRESENT:

Miguel Lugo, RS&H

Richard Coffman, ETM
Wiley Page, Atkins
April Bacchus, ETM
Laurie Santana, COJ
Clayton Levins, SNF

TPO STAFF PRESENT:

Jeff Sheffield, Executive Director
Elizabeth DeJesus, Transportation Programs Manager
Marci Larson, Public Affairs Manager
Clark Letter, Dir. of Planning and Analytics
Jennifer Lott, Executive Assistant

CALL TO ORDER

Chairman Rutkowski welcomed everyone and called the Technical Advisory Committee meeting to order at 10:05 a.m. Introductions were made around the room.

PUBLIC COMMENT

None at this time.

► **A. APPROVE THE FEBRUARY 2, 2022 MEETING MINUTES**

Chairman Rutkowski asked that the February Technical Advisory Committee meeting minutes be approved.

Bill Killingsworth moved to approve the February 2, 2022 meeting minutes; Dodie Selig seconded; motion unanimously carried.

► **B. FDOT REQUESTS AMENDING THE FY 2021/22 THROUGH FY 2025/26 TRANSPORTATION IMPROVEMENT PROGRAM (TIP)**

Mari Schwabacher presented the following amendment to the Transportation Improvement Program for FY 2020/21 through FY 2025/26.

Duval County

- **445426-2** – SR 13 (San Jose Blvd.) South of Oak Bluff Lane

Ms. Schwabacher asked for questions. There were no questions at this time.

Bill Killingsworth moved to approve the FDOT's request to amend the Transportation Improvement Program (TIP) for FY 2021/22 through FY 2025/26; Sean Rush seconded; motion unanimously carried.

► **C. JTA REQUESTS AMENDING THE FY 2021/22 THROUGH FY 2025/26 TRANSPORTATION IMPROVEMENT PROGRAM (TIP) - DEFERRED**

D. 2022 LIST OF PRIORITY PROJECTS (LOPP) APPROVAL

Jeff Sheffield presented the 2022 List of Priority Projects (LOPP).

Mr. Sheffield asked for questions.

- Jeff Sheffield commented that the TRIP program allows Baker and Putnam counties the opportunity to have their projects added to the list. The region-wide projects on the TRIP list are in the same order as the region-wide priorities list.

James Bennett thanked Mr. Sheffield for the TPO's approach to the TRIP list. Mr. Bennett feels this is important from Baker County's perspective as it keeps them at the table. Baker County is very appreciative to the TPO.

Dodie Selig moved to approve the 2022 List of Priority Projects (LOPP); Bill Killingsworth seconded; motion unanimously carried.

E. DRAFT FY 2022/23 UNIFIED PLANNING WORK PROGRAM (UPWP)

Jeff Sheffield presented the draft list of studies for the FY 2022/23 Unified Planning Work Program (UPWP). Approval will be requested at the May meeting.

Mr. Sheffield asked for questions.

- Chairman Rutkowski asked what project the TPO and Clay County are discussing.

Mr. Sheffield responded that Clay County's number one priority was a dirt road prioritization to evaluate which roads to pave and Lake Asbury was their second priority. The TPO feels that the Lake Asbury project has more merit.

F. ANNUAL ASSESSMENTS FOR FY 2022/23

Jeff Sheffield presented the annual assessments for FY 2022/23.

Mr. Sheffield asked for questions. There were no questions at this time.

G. SMART NORTH FLORIDA UPDATE

Clayton Levins gave the following update.

- The City of Neptune Beach has begun a pilot project using a stormwater drainage application called Storm Sensor.

- A pilot project began in Duval County in conjunction with FDOT using acoustic sensors for train detection to assist our emergency response vehicles for train diversion.
- Michelin Tire Company has approached SNF to deploy an ITS database solution across our region.
- SNF has a contract opportunity to work with LISC Jacksonville. They would like us to scout out technology related to property technologies, as well as data services through our data exchange.

H. OLD BUSINESS

I. NEW BUSINESS

- Bylaws Committee – The bylaws are updated every two years. Mr. Sheffield asked for volunteers to serve on the Bylaws Committee. The focus will be on revising the language relative to achieving a quorum.

Thad Crowe and Phong Nguyen will serve on the Bylaws Committee.

- The Office of Greenways and Trails will hold a virtual learning session Friday, March 4.

J. PUBLIC COMMENT

None at this time.

K. ADJOURNMENT

There being no further business, the meeting was adjourned at 10:34 a.m. The next TAC meeting will be April 6, 2022.

Agenda Item B.

**FDOT Requests Amending the FY 2021/22
through FY 2025/26 Transportation Improvement
Program (TIP)**

Action Item



Florida Department of Transportation

RON DESANTIS
GOVERNOR

2198 Edison Avenue
Jacksonville, FL 32204

KEVIN J. THIBAUT, P.E.
SECRETARY

March 18, 2022

Elizabeth DeJesus
Transportation Planning Manager
North Florida TPO
980 North Jefferson Street
Jacksonville, FL 32209

RE: FDOT Request Amendments to the North Florida TPO Transportation Improvement Program (TIP) FY 2021/22 - 2025/26

Dear Elizabeth:

The Florida Department of Transportation (FDOT) requests an amendment to the Transportation Improvement Program (TIP) for FY 2021/22 - 2025/26. Please add the following TIP Amendment requests for action by the TPO Board at their April meeting.

DUVAL COUNTY

209543-5 SR212 (US90) BEACH BLVD AT EUNICE RD

<u>Phase</u>	<u>Fund</u>	<u>FY 2022</u>
CST	DIH	25,000
CST	ARPA	618,571
CST	DDR	25,001
Total:		\$ 668,572

434044-1 SR109A (CESERY) AT ARLINGTON RIVER BRIDGE NO720264

<u>Phase</u>	<u>Fund</u>	<u>FY 2022</u>
CST	ARPA	5,941,884
CST	DIH	74,960
CST	DS	23,768
CST	BRRP	65,590
Total:		\$ 6,106,202

447525-1 SR (US1) FROM SR152 (BAYMEADOWS ROAD) TO CR116 (SUNBEAM ROAD)

<u>Phase</u>	<u>Fund</u>	<u>FY 2022</u>
CST	ARPA	1,582,379
CST	DIH	29,422
CST	DS	228,020
CST	DDR	25,744
Total:		\$ 1,865,565

209137-6 SR5 (US17) N FROM TROUT RIVER TO NORTH OF SR104

<u>Phase</u>	<u>Fund</u>	<u>FY 2022</u>
PE	SA	310,794
PE	DIH	46,022
PE	DDR	450,000
PE	DS	276,166
Total:		\$ 1,082,982

209443-2 SR228 (POST ST) FROM CASSAT AVENUE TO OLD ROOSEVELT

<u>Phase</u>	<u>Fund</u>	<u>FY 2022</u>
PE	SA	445,613
PE	DIH	15,915
PE	DDR	292,583
PE	DS	95,489
Total:		\$ 849,600

209697-4 SR13 (HENDRICKS AVE) AT SAN MARCO BLVD

<u>Phase</u>	<u>Fund</u>	<u>FY 2022</u>
PE	CM	321,800
PE	ACCM	89,930
Total:		\$ 411,730

432259-2 I-95(SR9) FROM SOUTH OF SR202(JT BUTLER) TO ATLANTIC BLVD

<u>Phase</u>	<u>Fund</u>	<u>FY 2023</u>
CST	ACNP	211,483,345
CST	DI	111,826,921
CST	STED	30,318,935
Total:		\$ 353,629,201

ST. JOHNS COUNTY

210230-2 SR313 FROM SR207 TO SR16

<u>Phase</u>	<u>Fund</u>	<u>FY 2022</u>
PE	ARPA	8,000,000
PE	DIH	100,000
	Total:	\$ 8,100,000

210269-4 SR5(US1) FROM MOULTRIE CREEK BRIDGE TO NORTH OF SR207

<u>Phase</u>	<u>Fund</u>	<u>FY 2022</u>
PE	DIH	67,827
PE	SA	271,309
PE	DDR	772,598
PE	DS	339,136
	Total:	\$ 1,450,870

Please let me know if you need any additional information.

Sincerely,

Mari Schwabacher

Mari Schwabacher
MTPO Liaison

Agenda Item C.

**DRAFT Joint Certification of the Metropolitan
Transportation Planning Process**

Information Only



North Florida TPO
Joint Certification 2022
3/31/2022

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Purpose

Each year, the District and the Metropolitan Planning Organization (MPO) must jointly certify the metropolitan transportation planning process as described in [23 C.F.R. §450.336](#). The joint certification begins in January. This allows time to incorporate recommended changes into the Draft Unified Planning Work Program (UPWP). The District and the MPO create a joint certification package that includes a summary of noteworthy achievements by the MPO and, if applicable, a list of any recommendations and/or corrective actions.

The certification package and statement must be submitted to Central Office, Office of Policy Planning (OPP) no later than June 1.

Certification Process

Please read and answer each question using the checkboxes to provide a “yes” or “no.” Below each set of checkboxes is a box where an explanation for each answer is to be inserted. The explanation given must be in adequate detail to explain the question.

FDOT's [MPO Joint Certification Statement](#) document must accompany the completed Certification report. Please use the electronic form fields to fill out the document. Once all the appropriate parties sign the MPO Joint Certification Statement, scan it and email it with this completed Certification Document to your District MPO Liaison.

Please note that the District shall report the identification of, and provide status updates of any corrective action or other issues identified during certification directly to the MPO Board. Once the MPO has resolved the corrective action or issue to the satisfaction of the District, the District shall report the resolution of the corrective action or issue to the MPO Board.

Part 1

Part 1 of the Joint Certification is to be completed by the MPO.

Part 1 Section 1: MPO Overview

1. Does the MPO have up-to-date agreements such as the interlocal agreement that creates the MPO, the intergovernmental coordination and review (ICAR) agreement; and any other applicable agreements? Please list all agreements and dates that they need to be readopted. The ICAR Agreement should be reviewed every five years and updated as necessary. Please note that the ICAR Agreement template was updated in 2020.

Please Check: Yes No

A 5 year extension to the ICAR was executed in February 2022. The agreement will be newly executed after the 2020 Decennial Census data is available.

2. Does the MPO coordinate the planning of projects that cross MPO boundaries with the other MPO(s)?

Please Check: Yes No

The North Florida TPO does not share a boundary with another MPO.

3. How does the MPOs planning process consider the 10 Federal Planning Factors ([23 CFR § 450.306](#))?

Please Check: Yes No

The Federal Planning Factors are addressed in the Unified Planning Work Program (see page 37) and Long Range Transportation Plan (see pages 47 -48) adopted November 2019.

<https://northfloridatpo.com/uploads/documents/Unified-Planning-Work-Program-Year-2-Amendment-ADOPTED-May-13-2021.pdf>

<http://northfloridatpo.com/uploads/2045-LRTP-Summary-Report.pdf>

4. How are the transportation plans and programs of the MPO based on a continuing, comprehensive, and cooperative process?

Please Check: Yes No

The North Florida TPO practices a continuing, comprehensive and cooperative planning process working closely with the Florida Department of Transportation, the local transportation authorities, counties and cities. The TPO goes to great length to ensure public participation with special effort to include the underserved.

5. When was the MPOs Congestion Management Process last updated?

Please Check: Yes No N/A

The Congestion Management Process (CMP) was updated in 2019 https://northfloridatpo.com/uploads/Studies/performance/2019_NFTP_CMP.pdf, concurrent with update of the Long Range Transportation Plan. As part of this effort a real time CMP dashboard was created: <https://cmp.northfloridatpo.com/>

6. Has the MPO recently reviewed and/or updated its Public Participation Plan (PPPs)? If so, when? For guidance on PPPs, see the Federal Highway Administration (FHWA) checklist in the [Partner Library](#) on the MPO Partner Site.

Please Check: Yes No

The Public Participation Plan (PPP) was updated in 2020. https://northfloridatpo.com/uploads/documents/public-participation/Public_Participation_Plan_finalrev.pdf

7. Was the Public Participation Plan made available for public review for at least 45 days before adoption?

Please Check: Yes No

The North Florida TPO complied with the Federal requirements and observes the required 45 day public comment period. The public comment period for the Public Participation Plan was Jan. 17-March 4, 2020. The TPO adopted it March 12.

Part 1 Section 2: Finances and Invoicing

1. How does the MPO ensure that Federal-aid funds are expended in conformity with applicable Federal and State laws, the regulations in 23 C.F.R. and 49 C.F.R., and policies and procedures prescribed by FDOT and the Division Administrator of FHWA?

Familiarity with state and federal requirements and responsible practice by an experienced professional insures that expenditures of Federal-aid funds by the North Florida TPO comply with prescribed procedures

2. How often does the MPO submit invoices to the District for review and reimbursement?

The North Florida TPO invoices monthly.

3. Is the MPO, as a standalone entity, a direct recipient of federal funds and in turn, subject to an annual single audit?

Yes

4. How does the MPO ensure their financial management system complies with the requirements set forth in [2 C.F.R. §200.302?](#)

The North Florida TPO undergoes an annual audit performed by a CPA which reviews and verifies compliance with 2 C.F.R. §200.302

5. How does the MPO ensure records of costs incurred under the terms of the MPO Agreement maintained and readily available upon request by FDOT at all times during the period of the MPO Agreement, and for five years after final payment is made?

The North Florida TPO keeps all current year expenditures organized in files readily available to the FDOT. The past records are stored based on Schedule GS1-SL under Chapter 119 of the Florida Statute.

6. Is supporting documentation submitted, when required, by the MPO to FDOT in detail sufficient for proper monitoring?

Yes

7. How does the MPO comply with, and require its consultants and contractors to comply with applicable Federal law pertaining to the use of Federal-aid funds and applicable State laws?

Compliance with Federal law is a term of the General Consulting Services contract signed by the Consultant. Consultant invoices are reviewed for compliance upon receipt. The MPO undergoes an annual audit performed by a CPA which reviews and verifies the compliance with Federal law. Additionally, FDOT has a review process for 3rd party contracts.

8. Does the MPO have an existing negotiated indirect cost rate from the Federal government or use the de minimis rate (currently set at 10% of modified total direct costs which may be used indefinitely [\(2 C.F.R. 200.414\(f\)\)](#))?

In general, only those MPOs that are hosted by agencies that receive direct Federal funding in some form (not necessarily transportation) will have available a Federally approved indirect cost rate. If the MPO has a staffing services agreement or the host agency requires the MPO to pay a monthly fee, the MPO may be reimbursed for indirect costs.

Please Check: Indirect Rate De Minimis Rate N/A

- a. If the MPO has an existing negotiated indirect cost rate, did the MPO submit a cost allocation plan?

N/A

Part 1 Section 3: Title VI and ADA

1. Has the MPO signed an FDOT Title VI/Nondiscrimination Assurance, identified a person responsible for the Title VI/ADA Program, and posted for public view a nondiscrimination policy and complaint filing procedure?"

Please Check: Yes No

The North Florida TPO Executive Director has signed an FDOT Title VI/Nondiscrimination Assurance. Marci Larson, Public Affairs Manager, is responsible for the Title VI/ADA Program. The Nondiscrimination Policy and procedure is posted electronically in the lobby.

2. Do the MPO's contracts and bids include the appropriate language, as shown in the appendices of the [Nondiscrimination Agreement](#) with the State?

Please Check: Yes No

All contracts include appropriate language.

3. Does the MPO have a procedure in place for the prompt processing and disposition of Title VI and Title VIII complaints, and does this procedure comply with FDOT's procedure?

Please Check: Yes No

Yes
http://northfloridatpo.com/uploads/documents/NON_DISCRIMINATION_PLAN_update_2019_FINAL_January_2020.pdf

4. Does the MPO collect demographic data to document nondiscrimination and equity in its plans, programs, services, and activities?

Please Check: Yes No

Yes. See the attached documents.

http://northfloridatpo.com/uploads/documents/NON_DISCRIMINATION_PLAN_update_2019_FINAL_January_2020.pdf

http://northfloridatpo.com/uploads/documents/FINAL_2019_UPDATE_LEP.pdf

<http://northfloridatpo.com/uploads/Studies/Ladders-of-Opportunity-Final-Draft-Report-20-10-29.pdf>

5. Has the MPO participated in any recent Title VI training, either offered by the State, organized by the MPO, or some other form of training, in the past three years?

Please Check: Yes No

The last in-person workshop that staff attended was the FHWA Title VI training in Tallahassee Feb. 12-13, 2019. With the advent of the pandemic, staff attended a wide range of webinars presented by American Planning Assn., FDOT, AMPO, Metro Quest and others that included portions covering Title VI, equity and environmental justice.

6. Does the MPO keep on file for five years all complaints of ADA noncompliance received, and for five years a record of all complaints in summary form?

Please Check: Yes No

Yes, complaints are filed if received, however, no complaints have been received in the last five years.

Part 1 Section 4: MPO Procurement and Contract Review and Disadvantaged Business Enterprises

1. Is the MPO using a qualifications based selection process that is consistent with [2 C.F.R. 200.320 \(a-c\)](#), [Appendix II to Part 200 - Contract Provision](#), and [23 C.F.R. 172](#), and Florida statute as applicable?

Please Check: Yes No

The North Florida TPO utilizes the Jacksonville Transportation Authority's procurement process. This process is consistent with state and federal requirements. JTA is a federal cognizant agency.

2. Does the MPO maintain sufficient records to detail the history of procurement, management, and administration of the contract? These records will include but are not limited to: rationale for the method of procurement, selection of contract type, contractor selection or rejection, the basis for the contract price, contract, progress reports, and invoices.

Note: this documentation is required by [2 C.F.R. 200.325](#) to be available upon request by the Federal awarding agency, or pass-through entity when deemed necessary.

Please Check: Yes No

All procurement documents are available for your review.

3. Does the MPO have any intergovernmental or inter-agency agreements in place for procurement or use of goods or services?

Please Check: Yes No

The TPO has intergovernmental agreement with the Jacksonville Transportation Authority to procure consultant services.

4. What methods or systems does the MPO have in place to maintain oversight to ensure that consultants or contractors are performing work in accordance with the terms, conditions and specifications of their contracts or work orders?

Please Check: Yes No

Consultants invoice monthly and provide a progress report. Progress reports and deliverables are provided to FDOT for review.

5. Does the MPO's contracts include all required federal and state language from the MPO Agreement?

Please Check: Yes No

Yes, contracts include all required federal and State language from the MPO agreement.

6. Does the MPO follow the FDOT-approved Disadvantaged Business Enterprise (DBE) plan?

Please Check: Yes No

The TPO utilizes the Jacksonville Transportation Authority (JTA) procurement and utilizes the JTA DBE Plan. JTA is a federal cognizant agency.

7. Does the MPO use the Equal Opportunity Compliance (EOC) system to ensure that consultants are entering bidders opportunity list information, as well as accurately and regularly accept DBE commitments and payments?

Please Check: Yes No

The TPO utilizes the Jacksonville Transportation Authority (JTA) procurement and utilizes the JTA DBE services. JTA is a federal cognizant agency.

8. The MPO must be prepared to use the Grant Application Process (GAP) to record their professional services contract information starting on July 1, 2022. Has the MPO staff been trained on the GAP system? If yes, please provide the date of training. If no, please provide the date by when training will be complete (Recordings are available on the FDOT Local Programs [webpage](#)).

Please Check: Yes No

The North Florida TPO is currently performing on demand GAP training and will be complete by June 30, 2022.

9. Does the MPO include the DBE policy statement in its contract language for consultants and subconsultants?

Please Check: Yes No

Yes, The TPO utilizes the Jacksonville Transportation Authority (JTA) procurement, utilizes the JTA DBE Plan and includes appropriate language in all contracts. JTA is a federal cognizant agency.

10. Are the MPO procurement packages (Project Advertisements, Notices to Bidders, RFP/RFQs, contract templates and related documents) and contracts free from geographical preferences or bidding restrictions based on the physical location of the bidding firm or where it is domiciled?

Please Check: Yes No N/A

11. Are the MPO procurement packages (Project Advertisements, Notices to Bidders, RFP/RFQs, contract templates and related documents) and contracts free of points or award preferences for using DBEs, MBEs, WBEs, SBEs, VBEs or any other business program not approved for use by FHWA or FDOT?

Please Check: Yes No N/A

12. Please identify all locally required preference programs applied to contract awards by local ordinance or rule that will need to be removed from Federal-Aid solicitations and contract.

- a) Minority business
- b) Local business
- c) Disadvantaged business
- d) Small business
- e) Location (physical location in proximity to the jurisdiction)
- f) Materials purchasing (physical location or supplier)
- g) Locally adopted wage rates
- h) Other: _____

13. Do the MPO contracts only permit the use of the approved FDOT race-neutral program?

Please Check: Yes No N/A

14. Do the MPO contracts specify the race neutral or 'aspirational' goal of 10.65%?

Please Check: Yes No N/A

15. Are the MPO contracts free of sanctions or other compliance remedies for failing to achieve the race-neutral DBE goal?

Please Check: Yes No N/A

16. Do the MPO contracts contain required civil rights clauses, including:

- a. Nondiscrimination in contracting statement (49 CFR 26.13)
- b. Title VI nondiscrimination clauses Appendices A and E (DBE Nondiscrimination Assurance & 49 CFR 21)
- c. FDOT DBE specifications

Please Check: Yes No N/A

Part 1 Section 5: Noteworthy Practices & Achievements

One purpose of the certification process is to identify improvements in the metropolitan transportation planning process through recognition and sharing of noteworthy practices. Please provide a list of the MPOs noteworthy practices and achievements below.

In 2021 the North Florida TPO completed its first resiliency study identifying impacts to the Mayport Naval Station and surrounding areas. The report can be found here:

<https://storymaps.arcgis.com/stories/29175996c2074fa1ab48a296831d6722>

In 2021 the North Florida TPO also completed a freight study for JAXPORT to identify the movement of freight traffic locally and external to the region. The report can be found here:

https://northfloridatpo.com/uploads/Studies/Final_JAXPORT_Origin-Destination.pdf

The North Florida Clean Fuels Coalition was recognized in 2021 by DOE as the “Greatest energy Use Impact – Fuel or Technology” for both LNG and Off Road in the nation.

Our updated Congestion Management Dashboard continues to provide up-to-date trend tracking and analysis of performance measures identified in our Congestion Management Process. The dashboard which provides granular and summary measures for our partner counties and planning boundary can be viewed here:

<https://cmp.northfloridatpo.com/>

The North Florida TPO also stood up our SMART North Florida Initiative as a 501 c3 non-profit organization and maintain the Integrated Data Exchange (IDE). The IDE provides a community resource to access data from community partners including public and private agencies. This data exchange promotes data sharing, collaboration and entrepreneurial development. The IDE can be accessed here: <https://smartnorthfloridadata.com/>

Part 1 Section 6: MPO Comments

The MPO may use this space to make any additional comments or ask any questions, if they desire. This section is not mandatory, and its use is at the discretion of the MPO.

No additional comments or questions.

Agenda Item H.

Old Business

- **March 10, 2022 North Florida TPO Meeting Report**

North Florida TPO Meeting Report



Meeting Agenda

Thursday, March 10, 2022
10 a.m.

Call to Order
Invocation
Pledge of Allegiance
Introductions
Public Comment

North Florida TRIP Agency Agenda

1. List of Priority Projects (LOPP) – Set Priorities

APPROVED

Included in Section 1 for approval.

Prior to this vote, the TPO Board meeting will be suspended and the TRIP Agency convened for the vote. The TRIP Agency meeting will then be adjourned and the TPO Board meeting reconvened.

Consent Agenda

1. North Florida TPO Minutes of February 10, 2022

***UNANIMOUSLY
APPROVED***

These minutes are ready for review and approval.

TPO Agenda

A. Finance Committee Report

Information
Only

- January Monthly Financial Statement

B. Staff Requests Amending the Unified Planning Work Program (UPWP) for FY 2020/21 through FY 2021/22 (De-obligation of FHWA Funds)

APPROVED

A copy of the request is included in Section B.

**C. FDOT Requests Amending the FY 2021/22 through FY 2025/26
Transportation Improvement Program (TIP)**

**APPROVED
TAC and CAC
Approved**

A copy of the request is included in Section C, which includes the following projects:

Duval County

- **445426-2** – SR 13 (San Jose Blvd.) South of Oak Bluff Lane
- **447149-1** – SR 202 (J Turner Butler Blvd.) at Kernan Blvd.
- **447122-2** – SR 128 (San Juan Ave.) from SR 15 (US 17) Roosevelt Blvd. to SR 211 (Herschel St.)

D. 2022 List of Priority Projects (LOPP) Approval

**APPROVED
TAC and CAC
Approved**

The 2022 LOPP identifies potential projects to be funded in the FDOT Tentative Work Program for FY 2021/22 through FY 2025/26. A draft was presented at the February meeting.

E. DRAFT FY 2022/23 Unified Planning Work Program (UPWP)

Information
Only

The draft FY 2022/23 UPWP is located on the TPO website.

F. Annual Assessments for FY 2022/23

Information
Only

Clark Letter will discuss the FY 2022/23 Annual Assessments.

G. Smart North Florida Update

Information
Only

Garreth Rempel, CEO of TrainFo, will give a brief presentation.

H. Executive Director's Report

Information
Only

I. Secretary of Transportation's Report

Information
Only

J. Authority Reports

Information
Only

K. Old Business

L. New Business

- Bylaws Committee

M. Public Comment

N. Adjourn

Information

- Status Report of FDOT Projects in the North Florida TPO area

The next meeting will be April 14, 2022.

NOTICE

In accordance with Section 286.01105, *Florida Statutes*, any person wishing to appeal a decision reached at this meeting will need a record of the proceedings. He may need to ensure that a verbatim record of the proceedings be made, which record would include the testimony and evidence upon which the appeal is to be made.

Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability, or family status. Persons who require special accommodations under the Americans with Disabilities Act or persons who require translation services (free of charge) should contact Marci Larson at 904-306-7513 at least seven days prior to the meeting.