



Technical Coordinating Committee Agenda Book

10:00 am
Wednesday, September 2, 2020

North Florida TPO Board Room
980 North Jefferson St.
Jacksonville, FL 32209



Technical Coordinating Committee
VIRTUAL Meeting Agenda
Wednesday, September 2, 2020
10 a.m.

Call to Order
Introductions
Public Comment

Agenda

- | | ACTION ITEM |
|--|--------------------|
| A. August 5, 2020 Minutes | |
| These minutes are ready to review and approve. | |
| B. DRAFT Project Recommendations for SU Funding for FY 2021/22 through FY 2025/26 | Information Only |
| The draft project recommendations for SU funding for FY 2021/22 through FY 2025/26 will be presented at the meeting. | |
| C. DRAFT Project Recommendations for CMAQ Funding for FY 2021/22 through FY 2025/26 | Information Only |
| The draft project recommendations for CMAQ funding for FY 2021/22 through FY 2025/26 will be presented at the meeting. | |
| D. COVID-19 Pandemic Crash Rate Investigation Presentation | Information Only |
| Laurie Santana of COJ Planning and Development Department will give a brief presentation on the COVID-19 crash rate investigation. | |
| E. Smart North Florida Update | Information Only |
| F. Old Business | |
| <ul style="list-style-type: none">• August 13, 2020 North Florida TPO Meeting Report• Bylaws Committee Update | |

G. New Business

H. Public Comment

I. Adjournment

The next meeting will be October 7, 2020.

NOTICE

In accordance with Section 286.01105, *Florida Statutes*, any person wishing to appeal a decision reached at this meeting will need a record of the proceedings. He may need to ensure that a verbatim record of the proceedings be made, which record would include the testimony and evidence upon which the appeal is to be made.

Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability, or family status. Persons who require special accommodations under the Americans with Disabilities Act or persons who require translation services (free of charge) should contact Marci Larson at 904-306-7513 at least seven days prior to the meeting.

Agenda Item A.

Minutes of August 5, 2020 Meeting

Action Item



TECHNICAL COORDINATING COMMITTEE
MEETING SUMMARY

Wednesday, August 5, 2020 – 10 a.m.
VIRTUAL MEETING

MEMBERS PRESENT:

Robert Companion, Nassau County, **CHAIRMAN**
Reuben Franklin, City of St. Augustine, **VICE CHAIRMAN**
Jerry Box, CareerSource
Shane Corbin, City of Atlantic Beach
Heather Glisson, City of Green Cove Springs Planning Dept. (for Mike Daniels)
Scott Hanna, Ocean Highway & Port Authority – Nassau County
Bill Killingsworth, COJ Planning and Development Dept.
Chris LeDew, COJ Public Works Dept.
Ed Lehman, Clay County Planning Dept.
Sean Lynch, Mayor, Town of Baldwin
Bill Mann, Jacksonville Beach Planning Dept.
Autumn Martinage, Florida Dept. of Transportation
Margo Moehring, Northeast Florida Regional Council (for Elizabeth Payne)
Colin Moore, City of Neptune Beach
Phong Nguyen, St. Johns County Planning Dept.
Lynn Rutkowski, City of Keystone Heights
Carol Saviak, St. Johns County/St. Augustine Airport
Matt Schellhorn, U.S. Navy
Lauren Scott, Jacksonville Airport Authority
Suraya Teeple, JTA
William Tredik, City of St. Augustine Beach

MEMBERS ABSENT:

Rodney Cooper, St. Johns County
Tom Morris, Clay County Utility Authority
Taco Pope, Nassau County Planning Dept.
James Richardson, Jacksonville Environmental Protection Board
Dale Smith, Clay County Public Works
Steve Smith, Town of Orange Park
Bryan Spell, JEA
Brad Underhill, Nassau County Schools Transportation

OTHERS PRESENT:

Jason Sparks, St. Johns County Public Works
Eron Thompson, JTA
Jeremy Norsworthy, JTA
April Bacchus, ETM
Geanelly Reveron, JTA
Miguel Lugo, RS&H
Terry Shaw, HNTB
Jeanette Berk, Gannett Fleming
Laurie Santana, COJ
Carnell Oliver, Citizen
Brian Teeple, Kimley-Horn
Soliman Salem, COJ
Richard Clark, JTA
Terry Shaw, HNTB
Wiatt Bowers, Atkins
Karen Taulbee, FDOT
Ashley Shorter, Jacksonville Airport Authority
Mark Manwell, ETM

TPO STAFF PRESENT:

Jeff Sheffield, Executive Director
Denise Bunnewith, Planning Director
Elizabeth De Jesus, Transportation Programs Manager
Wanda Forrest, Transportation Planning Manager
Marci Larson, Public Affairs Manager
Milton Locklear, Transportation Modeling Specialist
Jennifer Lott, Executive Assistant
Kristen Sedlak, Receptionist
Angela Session, Chief Financial Officer

CALL TO ORDER

Chairman Companion welcomed everyone and called the Technical Coordinating Committee meeting to order at 10:01 a.m. Jennifer Lott read each participant's name for the record.

PUBLIC COMMENT

Mr. Sheffield informed the committee that if anyone has a comment and does not wish to speak to email Marci Larson at mlarson@northfloridatpo.com. Ms. Larson will read the comment for the record during the *Public Comment* portion of the meeting.

None at this time.

► **A. APPROVE THE JUNE 3, 2020 MEETING MINUTES**

Chairman Companion asked for review and approval of the June Technical Coordinating Committee meeting minutes.

Jerry Box moved to approve the June 3, 2020 meeting minutes; Bill Killingsworth seconded; motion unanimously carried.

► **B. FDOT REQUESTS AMENDING THE FY 2019/20 – FY 2023/24 TRANSPORTATION IMPROVEMENT PROGRAM (TIP)**

Autumn Martinage presented the amendment to the Transportation Improvement Program (TIP) for FY 2019/20 through FY 2023/24.

Duval County

- **439468 – 1** – SR 115 (Southside Boulevard) at Deerwood Park Intersection Improvement
- **441194 – 2** – SR A1A at 2nd Avenue North Pedestrian Safety Improvement

Ms. Martinage asked for questions. There were no questions at this time.

Bill Killingsworth moved to approve the FDOT’s request to amend the Transportation Improvement Program (TIP) for FY 2019/20 through FY 2023/24; Reuben Franklin seconded; motion unanimously carried.

► **C. FDOT REQUESTS AMENDING THE FY 2020/21 – FY 2024/25 TRANSPORTATION IMPROVEMENT PROGRAM (TIP)**

Autumn Martinage presented the amendment to the Transportation Improvement Program (TIP) for FY 2020/21 through FY 2024/25.

Duval County

- National Park Service (NPS)/Timucuan Ecological and Historical Preserve Bike and Pedestrian Study
- NPS/Timucuan Ecological and Historical Preserve Safety and Facility Improvements – St. Johns Ferry

Ms. Martinage asked for questions.

- Bill Mann wanted to know if the \$1,020,000 is only for the study or does it also include improvements?

Ms. Martinage responded that this project is under FHWA and the Eastern Federal Lands Highway Division and is outside of FDOT’s control.

Bill Killingsworth moved to approve the FDOT’s request to amend the Transportation Improvement Program (TIP) for FY 2020/21 through FY 2024/25; Bill Mann seconded; motion unanimously carried.

► D. FDOT REQUESTS AMENDING THE TRANSPORTATION IMPROVEMENT PROGRAM (TIP) FOR FY 2020/21 – FY 2024/25 TO INCLUDE PROJECTS IN THE ROLL FORWARD REPORT

Autumn Martinage presented the amendment to the Transportation Improvement Program for FY 2020/21 through FY 2024/25 to include projects in the Roll Forward Report.

Ms. Martinage asked for questions.

- Bill Killingsworth wanted to know if there is anything new in the Roll Forward Report.

Ms. Martinage responded that there is nothing new in the report. It includes anything that has not started or been authorized in the current Transportation Improvement Program.

Bill Killingsworth moved to approve the FDOT’s request to amend the Transportation Improvement Program for FY 2020/21 through FY 2024/25 to include projects in the Roll Forward Report; Reuban Franklin seconded; motion unanimously carried.

► E. AMENDMENT OF THE UNIFIED PLANNING WORK PROGRAM (UPWP) FOR FY 2020/21 – FY 2021/22 (REALLOCATION OF FUNDS)

Angela Session presented the amendment to the Unified Planning Work Program (UPWP) for FY 2020/21 through FY 2021/22 (Reallocation of Funds).

Task 5.32 Clay County Pavement Management Pilot program was added to the FY 2020/21 UPWP because there was a strong possibility that the task would carry over from FY 2019/20 due to the COVID-19 shut downs. The consultants were able to complete the program before June 30 eliminating the necessity for the task in the FY 2020/21 UPWP. The funds are being reallocated to Task 1.5 General Consultant Services until another purpose can be established.

Task 7.3 Transit Planning for the St. Augustine UA was inadvertently underfunded. There will be a TDP Major Update this year that will require an additional \$50,000 of funding. This portion of the amendment will take \$7,680 of FTA funds from Task 1.5 General Consultant Services and \$42,320 from Task 1.1 and reallocate them to Task 7.3.

Ms. Session asked for questions. There were no questions at this time.

Bill Killingsworth moved to approve the TPO's request to amend the Unified Planning Work Program (UPWP) for FY 2020/21 through FY 2021/22 to reallocate funds; Ed Lehman seconded; motion unanimously carried.

► F. ROADBOTICS PAVEMENT PRESENTATION

Terry Shaw of HNTB gave a brief presentation on the RoadBotics Pavement project.

Mr. Shaw asked for questions.

- Chairman Companion wanted to know what is the cost per mile.

Mr. Shaw responded that the cost is \$100 per mile and includes license and maintenance fees for one year. The software can also be customized, such as changing the ratings or roadway classifications.

Mr. Sheffield commented that the equipment could be mounted to your county fleet vehicles and the information can be pulled more frequently if you choose to.

- Reuben Franklin wanted to know who owns the data.

Mr. Shaw responded that you can download all the GIS data immediately, but you own the data.

Mr. Sheffield responded that we have taken the data and pushed it into the IDE and we own it.

- Heather Glisson wanted to know who to contact to log into the IDE and look at this information.

Mr. Sheffield responded that you can contact me and I will get you access.

► G. FLORIDA TRANSPORTATION PLAN UPDATE

Karen Taulbee of FDOT gave a brief update on the Florida Transportation Plan.

Ms. Taulbee asked for questions. There were no questions at this time.

► H. SMART NORTH FLORIDA UPDATE

Jeff Sheffield gave the following update.

- We continue to test different technologies to improve our everyday efficiencies and create opportunities for our member communities to assess if there is value in moving forward with them.
- Hack-a-Thon – Another Hack-a-Thon is being planned for the end of August or beginning of September in the Healthy Foods space in a partnership with Baptist and UF Health and some other non-profit organizations within Northeast Florida.
- Smart North Florida is being created as a 501(c)(3). This effort has expanded to include healthcare, education, environment, safety, etc. It is important that this was established as a separate entity so that the TPO can have the flexibility to advance the initiatives.
- We are now having a conversation with an international accelerator named Techstars. We would be developing a turnkey program that leverages innovators world-wide and brings them into our community for a 90-day mentorship and development program that focuses on their solutions and connects them with investment opportunities moving forward.

► **I. OLD BUSINESS**

None at this time.

► **J. NEW BUSINESS**

- Bylaws Committee – According to the Bylaws, the Chairman will establish a Bylaws Committee at least every two years on even-numbered years to review the Bylaws and report their recommendations to the TCC.

Chairman Companion asked for volunteers to serve on the Bylaws Committee.

James Richardson will serve on the Bylaws Committee. Marci Larson will reach out to the committee members for volunteers.

► **K. PUBLIC COMMENT**

Carnell Oliver
8527 Oakleaf Road
Jacksonville, Florida

Mr. Oliver is interested in getting a commuter rail system up and running and improving and expanding the existing transportation services within the region. Mr. Oliver believes that it is smarter and more cost effective to expand transit

services instead of widening roads. He would like to initiate a conversation with the six counties, as well as Flagler and Alachua counties.

► **L. ADJOURNMENT**

There being no further business, the meeting was adjourned at 11:05 a.m. The next TCC meeting will be September 2, 2020.

Agenda Item F.

Old Business

- **August 13, 2020 North Florida TPO Meeting Report**

North Florida TPO Meeting Report



Meeting Agenda

Thursday, August 13, 2020
10 a.m.

- Call to Order
- Invocation
- Pledge of Allegiance
- Introductions
- Public Comment

Consent Agenda

1. North Florida TPO Minutes of June 11, 2020

**UNANIMOUSLY
APPROVED**

These minutes are ready for review and approval.

2. CAC Membership Approval Requested

**UNANIMOUSLY
APPROVED**

- Approval is requested for Travis Christensen representing Clay County At-large. His application is included in Section 2.

TPO Agenda

A. Finance Committee Report

Information Only

- May Monthly Financial Statement
- June Monthly Financial Statement

B. FDOT Requests Amending the FY 2019/20 – FY 2023/24 Transportation Improvement Program (TIP)

**UNANIMOUSLY
APPROVED
TCC and CAC
Approved**

A copy of the request is included in Section B, which includes the following projects:

Duval County

- **439468-1** – SR 115 (Southside Boulevard) at Deerwood Park Intersection Improvement
- **441194-2** – SR A1A at 2nd Avenue North Pedestrian Safety Improvement

- C. FDOT Requests Amending the FY 2020/21 – FY 2024/25 Transportation Improvement Program (TIP)** **UNANIMOUSLY APPROVED**
TCC and CAC Approved
- A copy of the request is included in Section C, which includes the following projects:

Duval County

- National Park Service (NPS)/Timucuan Ecological and Historical Preserve Bike and Pedestrian Study
- NPS/Timucuan Ecological and Historical Preserve Safety and Facility Improvements – St. Johns Ferry

- D. FDOT Requests Amending the Transportation Improvement Program (TIP) for FY 2020/21 – FY 2024/25 to Include Projects in the Roll Forward Report** **UNANIMOUSLY APPROVED**
TCC and CAC Approved

The Roll Forward Amendment includes projects or phases of projects that were approved in the FY 2019/20 – FY 2023/24 TIP, but were authorized or begun prior to July 1, 2020. These projects then “Roll Forward” into the first year of the new FY 2020/21 – FY 2024/25 TIP. A copy of the request is included in Section D.

- E. Amendment of the Unified Planning Work Program (UPWP) for FY 2020/21 – FY 2021/22 (Reallocation of Funds)** **UNANIMOUSLY APPROVED**
TCC and CAC Approved

A summary of the amendment is included in Section E.

- F. Approval of the Revised Continuity of Operations Plan (COOP)** **UNANIMOUSLY APPROVED**

A revised COOP was given at the June meeting. A copy is included in Section F.

- G. RoadBotics Pavement Presentation** Information Only

Terry Shaw of HNTB will give a presentation on the RoadBotics Pavement initiative.

- H. Florida Transportation Plan Update** Information Only

The Florida Transportation Plan (FTP) is updated every five years. It is an ongoing process that includes Vision, Policy and Implementation and Performance elements. The FTP Vision Element provides a longer-term view of major trends, uncertainties, opportunities and desired outcomes shaping the future of Florida’s transportation system.

- I. **Smart North Florida Update** Information Only
- J. **Executive Director’s Report** Information Only
- K. **Secretary of Transportation’s Report** Information Only
- L. **Authority Reports** Information Only
- M. **Old Business**
- N. **New Business**
- O. **Public Comment**
- P. **Adjourn**

Information

- Status Report of FDOT Projects in the North Florida TPO area
- MPOAC Year-End Legislative Summary 2020

The next meeting will be September 10, 2020.

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